

# NUN MONKTON PARISH COUNCIL

OFFICIAL NOTICE OF NUN MONKTON PARISH COUNCIL MEETING TO BE HELD AT THE YORKSHIRE HEART VINEYARD AND BREWERY, POOL LANE, NUN MONKTON, YO26 8EL, ON THURSDAY 11<sup>TH</sup> NOVEMBER 2021 AT 7PM.

Chairman: Cllr DRC Wood

Parish Council Manager (PCM): Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND.

[nunmonktonpc@gmail.com](mailto:nunmonktonpc@gmail.com)

<http://www.nunmonktonparishcouncil.co.uk>

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

**Press and public may not speak when the Council meeting is in progress; when Councillors are discussing business or in the process of decision making.**

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Decisions cannot be made at this meeting on items not on the agenda (unless at the discretion of the Chairman).
- Councillors and visitors to sign the Attendance Book.

## Agenda Items

### Part 1

#### **21080: Attendance:**

1. Attendees: PCM to make a note of attendees.
2. Apologies: Council to receive apologies and any reasons for absence from Councillors; to consider and resolve whether to accept any reasons given.
3. All present are requested to sign the attendance book.

**21081: Welcome:** Chairman to welcome Councillors and electors to the meeting.

**21082: Interests:** Chairman to remind members of the need to make any declarations of interest in any agenda items.

#### **21083: Minutes:**

1. To resolve whether to accept the Minutes of previous meetings.
2. Chairman to sign minutes if approved.

#### **21084: Elector's Comments:**

1. Concerns were raised about possible blue/green algae in BATTERY Pond. Reported to the Environment Agency.

2. A resident requested an update on works by Openreach, since not all properties were connected to superfast broadband. Advised that Parish Council has no authority to intervene in matters between companies and their customers.

**21085: Reports:**

1. County Councillor.
2. Ward Councillor.
3. Police.
4. Other representatives:
  - a. Chairman
  - b. Parish Council Manager
    - (i) Permission granted for annual bonfire on Village Green.
    - (ii) Funds have now been raised by members of the Village to purchase a bench to be located near to the phone box library. Awaiting delivery.
    - (iii) A member of the public had bought items at an auction which included old documents pertaining to Nun Monkton. Documents to be passed to Councillors to assess any value.

**21086: Planning:**

**Applications:**

1. 21/03733/FUL: Single storey extension to rear of Carr House, Pool Lane. Extension of time for comments applied for.
2. 21/02217/FUL: Conversion and demolition of barns to form 2 dwellings with single storey extension and erection of 1 dwelling with parking and landscaping at Apple Tree Farm, Moor End. Extension of time for comments applied for.
3. 21/04379/FUL: Single storey side extension and front entrance porch. Erection of boiler outbuilding and lawnmower outbuilding at Alderbrook Cottage, Nun Monkton.
4. 21/03624/OUT: Outline application for erection of replacement dwelling and carport and demolition of existing buildings with access, layout and scale considered at Bungalow Farm, Pool Lane.

**Decisions:**

1. 21/01124/FUL: New campsite area on currently unused grass land at Yorkshire Heart Vineyard, Pool Lane. Approved.
2. 21/02056/FUL: Application to extend the domestic curtilage to include the woodland area as well as the erection of a timber building (part retention) at Savage Garth, The Green. Refused.

**Other:** None.

**21087: Finance:**

**a) Account Balances:**

- |  |            |
|--|------------|
| 1. Current account as at 31 <sup>st</sup> October 2021 | £16,463.02 |
| 2. Savings account as at 31 <sup>st</sup> October 2021 | £3,762.62  |

**b) Payments made under delegated powers:** None.

**c) Payments to be made:**

- |                               |         |
|-------------------------------|---------|
| 1. YLCA (audit)               | £200.00 |
| 2. Autela Payroll Services    | £52.20  |
| 3. C Broadley (burial ground) | £625.00 |
| 4. Open Spaces Society        | £35.00  |

To note payment of Parish Council Manager's salary

**d) Receipts:**

**e) Other**

1. Audit: Audit report very similar to last year and highlighted updates to some are policies required.
2. Banking: Current procedures are not considered ideal. PCM has carried out research into alternatives and report to be circulated to Cllrs ahead of meeting. To resolve any action.

**21088: Village Green and Maintenance**

1. Trees: Council to receive updates if any.
2. Tracks: Council to receive updates if any.
3. Burial Ground Gate: It was highlighted ahead of the December 2020 meeting that the top of the gate is beginning to rot. Cllr Wood volunteered to obtain quotes for new gates to present to the next meeting and to give update to the Council as to progress. (Item deferred from last meeting due to absence of Cllr Wood).
4. Notice board refurbishment: Cllr Spakouskas has identified a possible supplier – to report to Council and resolve any action.
5. Drains: Cllr Paraskos reported that a meeting has taken place regarding South View drainage problems and identified that the drains belong to the residents. An engineer from NYCC is advising as to solutions.

**21089: Policies**

1. Code of Conduct updated – to resolve whether to approve.
2. Standing Orders updated – to resolve whether to approve.
3. Financial Regulations updated – subject to decision made on banking in the Finance section above, to resolve whether to approve, or whether further amendment(s) needed.

**21090: Traffic Working Group:** Cllr Wood, as Chair of the WG, to update the Council regarding the progression of this issue.

**21091: Councillor Vacancy** – Chairman to ascertain whether any attendees at the meeting wish to be considered as Councillors. PCM to advise on procedure if this is the case. Council to resolve any action to take.

**21092: Correspondence received**

1. Information received from NYCC about the progress being made on the transition to a new unitary council for North Yorkshire and briefing dates for Councillors.
  2. PFCC invitation to Councillors to attend Zoom meeting regarding views on default 20MPH speed limits in towns and villages in North Yorkshire.
- Other items received passed to Councillors, including adverts and online informative events.

**21093: Items for the next agenda.**

**21094: To resolve date of next meeting**

**Closure of Part 1 meeting.**

**21095: Confidential Business**

To resolve whether to exclude press/public on the grounds that the matter affects individual staff members/legal/procedural/finance issues.

**21096: Legal matters:**

1. PCM to update the Council on progress of the easement at West Side Farm, then to resolve any actions.
2. Further information received regarding request to tarmac part of the Village Green track towards the access for West Side Farm. To resolve any actions.
3. PCM to update the Council on progress of the easement and wayleave at the Alice Hawthorn then to resolve any actions.
4. Easements – to discuss setting a charging schedule for easements over and above the existing requirement to pay the Parish Council's legal costs, particularly where additional building plots/buildings are planned and to resolve any actions. (Deferred from last meeting).

**Signed:** Helen Guest  
Parish Council Manager  
Nun Monkton Parish Council

**Date:** 6<sup>th</sup> November 2021