

NUN MONKTON PARISH COUNCIL

OFFICIAL NOTICE OF NUN MONKTON PARISH COUNCIL MEETING TO BE HELD AT THE YORKSHIRE HEART VINEYARD AND BREWERY, POOL LANE, NUN MONKTON, YO26 8EL, ON TUESDAY 18TH JANUARY 2022 AT 7PM.

Chairman: Cllr DRC Wood

Parish Council Manager (PCM): Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND.

nunmonktonpc@gmail.com

<http://www.nunmonktonparishcouncil.co.uk>

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the Council meeting is in progress; when Councillors are discussing business or in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Decisions cannot be made at this meeting on items not on the agenda (unless at the discretion of the Chairman).
- Councillors and visitors to sign the Attendance Book.

Agenda Items

Part 1

21105: Attendance:

1. Attendees: PCM to make a note of attendees.
2. Apologies: Council to receive apologies and any reasons for absence from Councillors; to consider and resolve whether to accept any reasons given.
3. All present are requested to sign the attendance book.

21106: Welcome: Chairman to welcome Councillors and electors to the meeting.

21107: Interests: Chairman to remind members of the need to make any declarations of interest in any agenda items.

21108: Minutes:

1. To resolve whether to accept the Minutes of previous meetings.
2. Chairman to sign minutes if approved.

21109: Elector's Comments: None other than as reported elsewhere in the agenda.

21110: Reports:

1. County Councillor.

- a. Cllr Paraskos sent invitations to Parish Councils to attend online Local Govt Reorganisation briefings in December 2021.
2. Ward Councillor.
3. Police.
4. Other representatives:
 - a. Chairman
 - b. Parish Council Manager
 - (i) It was discovered that the notifications regarding the closure of Pool Lane were being sent by the contractors to the (closed and private) village email system, rather than the Parish Council. Numerous emails have been received from residents and information passed on as available. An apology has been received from NYCC Highways for the incorrect procedure. A meeting was held with residents ahead of the closures and measures were put in place to allow access, albeit perhaps with some delay, through the road works for residents.
 - (ii) Query regarding possible future repairs of the bridge on Pool Lane – resident directed to NYCC Highways.

21111: Planning:

Applications:

1. 21/05545/FUL: Erection of 1no. two storey extension and 1no. single storey extension at Haveray Park Hall, Pool Lane

Decisions

1. 21/00854/FUL at Green End House. Approved.
2. 21/01462/FUL at Forge House. Approved.
3. 21/03733/FUL at Carr House. Approved.
4. 21/04379/FUL at Alderbrook Cottage. Approved.

Other: None.

21112: Finance:

a) Account Balances:

- | | |
|---|------------|
| 1. Current account as at 31 st December 2021 | £13,668.71 |
| 2. Savings account as at 31 st December 2021 | £3,762.71 |

b) Payments made under delegated powers:

c) Payments to be made:

- | | |
|--|---------|
| 1. Bank account maintenance (D/D) | £8.00 |
| 2. Bank account activity charges (D/D) | £2.00 |
| 3. PTFA (half cost of bonfire skip) | £75.00 |
| 4. YLCA (EROB webinar) | £22.50 |
| 5. Monkton Motors Ltd (tracks) | £336.00 |
| 6. Autela Payroll Services | £52.20 |

To note payment of Parish Council Manager's salary

d) Receipts:

e) Other

1. Note that banking and activity charges have now commenced for the current bank account. Movement to a different account was discussed at the last meeting and the PCM submitted a detailed report to Councillors in November 2021. Since responses from Councillors were favourable, to resolve whether to change account provider.
2. To determine precept requirements for the forthcoming year.

3. NYCC have advised that £57.13 is to be paid to the Parish Council for the maintenance of urban highway visibility splays for the year (purchase order to be forwarded in due course).

21113: Village Green and Maintenance

1. Trees: Council to receive updates if any.
2. Tracks: Council to receive updates if any.
3. Burial Ground:
 - a. Cllr Wood to update the Council on the progress of the gate improvements.
 - b. It has been highlighted that the crab apple trees along the left-hand side of the burial ground are overhanging the graves. To consider whether to prune these back before the spring.
4. Notice board refurbishment: Quote(s) received to be discussed in Part 2 session.
5. Broadband: Request from Openreach to dig trench across the Green to supply remaining houses with fibre broadband. To resolve any action.
6. Erosion of Green by vehicles: To consider and resolve whether to add more posts in areas where the Green is being quite badly damaged and restoring the Green near to the school.

21114: Policies

1. Financial Regulations updated – To resolve whether to approve updated policy.

Note that these Regulations may need further amendment if/when new banking arrangements made.

21115: Traffic Working Group: Cllr Wood, as Chair of the WG, to update the Council regarding the progression of this issue. Note that due to the low number of responses to the Village consultation, it may be that the matter is held in abeyance at the present time.

21116: Councillor Vacancy – Chairman to ascertain whether any attendees at the meeting wish to be considered as Councillors. PCM to advise on procedure if this is the case. Council to resolve any action to take.

21117: Correspondence received

1. Consultation: Harrogate Borough Council has reviewed its Statement of Principles for Gambling, to update it for the period 2021- 2024, no changes have been made to the body of the statement, other than updates to statistics and document/website links.
2. Change.org: Request to sign petition to allow Parish Councils to hold remote meetings if/when it is considered appropriate. This method of holding meetings has been proven to be very effective and protected the more vulnerable during the pandemic who would not otherwise have been able to attend. Councillors to resolve whether to forward this petition onto residents.
3. Platinum Jubilee guide for Councils passed on from the Queens Pageantmaster.
Other items received passed to Councillors, including adverts and online informative events.

21118: Items for the next agenda.

21119: To resolve date of next meeting

Closure of Part 1 meeting.

21120: Confidential Business

To resolve whether to exclude press/public on the grounds that the matter affects individual staff members/legal/procedural/finance issues.

21121: Legal matters:

1. PCM to update the Council on progress of the easement at West Side Farm, then to resolve any actions.
2. Request received for additional water supply under the Village Green for West Side Farm.
3. To discuss quotation received for track refurbishment and to resolve further action.
4. Cllr Spakouskas to inform Council regarding notice board quote(s). To resolve any actions.

Signed: Helen Guest
Parish Council Manager
Nun Monkton Parish Council

Date: 13th January 2022