

NUN MONKTON PARISH COUNCIL

OFFICIAL NOTICE ANNUAL COUNCIL MEETING OF NUN MONKTON PARISH COUNCIL TO BE HELD AT THE BARN AT THE ALICE HAWTHORN, NUN MONKTON, YO26 8ES, ON WEDNESDAY 29th MAY 2023 AT 7.15PM.

Chairman: Cllr DRC Wood

Parish Council Manager (PCM): Mrs H Guest

nunmonktonpc@gmail.com

<http://www.nunmonktonparishcouncil.co.uk>

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the Council meeting is in progress; when Councillors are discussing business or in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Decisions cannot be made at this meeting on items not on the agenda (unless at the discretion of the Chairman).
- Councillors and visitors to sign the Attendance Book.

Agenda Items

Part 1

24014: Statutory Annual Meeting Business

a. Election of Chairman of the Parish Council

- (i) Councillors to elect a Chairman for the year
- (ii) Chairman to sign Acceptance of Office: PCM to witness signature
- (iii) PCM to countersign Chairman's Acceptance of Office

b. Election of Vice Chairman of the Parish Council

- (i) Councillors to elect a Vice Chairman for the year
- (ii) Vice Chairman to sign Acceptance of Office: PCM to witness signature
- (iii) PCM to countersign Vice Chairman's Acceptance of Office

24015: Attendance:

1. Attendees: PCM to make a note of attendees.
2. Apologies: Council to receive apologies and any reasons for absence from Councillors; to consider and resolve whether to accept any reasons given.
3. All present are requested to sign the Attendance Book.

24016: Welcome: Chairman to welcome Councillors and electors to the meeting.

24017: Interests: Chairman to remind members of the need to make any declarations of interest in any agenda items.

24018: Minutes:

1. To resolve whether to accept the Minutes of previous meetings.
2. Chairman to sign minutes if approved

24019: Council Policies: to consider policies/procedures which may need revision and to resolve whether to approve new/amended policies or to confirm that existing documents remain appropriate.

24020: Committees: To resolve composition of any committees deemed necessary for the smooth running of the Council and to elect members.

1. Proposal to create a Village Green Committee to create, implement and manage a 5 year plan (in the first instance), then to implement and manage. Committee to include not only Councillors, but interested residents and those knowledgeable in relevant fields.

24021: Representatives: To resolve whether to appoint any representatives to outside bodies.

24022: Elector's Comments: to receive comments on agenda items from electors present (for information only): PCM to make notes of comments and potentially to add to a future agenda.

24023: To receive reports for information only from the following:

- a. NYCC Councillor
- b. Police
- c. Parish Council Manager

24024: Planning: To be reported in due course.

Applications:

Decisions:

Other:

24025: Finance:

a) Account Balances:

1. Current account as at 30th April 2024 £38,886.97
2. Savings account as at 30th April 2024 £3,842.04

b) Payments made under delegated powers: TBA

c) Payments to be made: TBA

d) Receipts:

1. RPA Basic level grant (half year) £473.44
2. RPA Higher level grant £1,280.88

e) Other:

1. RPA: To note that the process to apply for grants has changed and that both the basic and higher-level grants for the year have been applied for.
2. Information Commissioner: to note that registration for the year has been confirmed.
3. Auditor: To approve auditor for the annual accounts.

24026: Village Green and Maintenance

- a) Trees: To receive any updates (if any).
- b) Tracks: To receive any updates (if any).

- c) Burial Ground: To receive any updates (if any).
- d) Ponds: To receive any updates (if any).
- e) Defibrillator: Any updates.
- f) 20 MPH speed limit: Cllr Chambers to report updates and Council to resolve any action.
- g) Shade to replace Lime Tree outside School: Cllr Chambers to report and Council to resolve any action.

24027: Correspondence received

24028: Items for the next agenda.

24029: To note dates of future meetings: 2024: 26th June (short audit meeting – note that this may be brought forward if possible), 17th July, 18th September, 20th November, in 2025: 15th January and 19th March

Closure of Part 1 meeting.

24030: Confidential Business

To resolve whether to exclude press/public on the grounds that the matter affects individual staff members/legal/procedural/finance issues.

24031: Resignations: To discuss and resolve actions.

24032: Legal Matters: To discuss and resolve actions

Closure of meeting.

Signed: Helen Guest
Parish Council Manager
Nun Monkton Parish Council

Date: 23rd May 2023