

NUN MONKTON PARISH COUNCIL

OFFICIAL NOTICE ANNUAL COUNCIL MEETING OF NUN MONKTON PARISH COUNCIL TO BE HELD AT
THE BARN AT THE ALICE HAWTHORN, NUN MONKTON, YO26 8ES, ON THURSDAY 29th MAY 2025
AT 7.15PM.

Chairman: Cllr DRC Wood

Parish Council Manager (PCM): Mrs H Guest

nunmonktonpc@gmail.com

<http://www.nunmonktonparishcouncil.co.uk>

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public
Bodies (Admission to Meetings) Act 1960, Section 1.

**Press and public may not speak when the Council meeting is in progress; when Councillors are
discussing business or in the process of decision making.**

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Decisions cannot be made at this meeting on items not on the agenda (unless at the discretion of the Chairman).
- Councillors and visitors to sign the Attendance Book.

Agenda Items

Part 1

25037: Statutory Annual Meeting Business

a. Election of Chairman of the Parish Council

- (i) Councillors to elect a Chairman for the year
- (ii) Chairman to sign Acceptance of Office: PCM to witness signature
- (iii) PCM to countersign Chairman's Acceptance of Office

b. Election of Vice Chairman of the Parish Council

- (i) Councillors to elect a Vice Chairman for the year
- (ii) Vice Chairman to sign Acceptance of Office: PCM to witness signature
- (iii) PCM to countersign Vice Chairman's Acceptance of Office

25038: Attendance:

1. Attendees: PCM to make a note of attendees.
2. Apologies: Council to receive apologies and any reasons for absence from Councillors; to consider and resolve whether to accept any reasons given.
3. All present are requested to sign the Attendance Book.

25039: Welcome: Chairman to welcome Councillors and electors to the meeting.

25040: Interests: Chairman to remind members of the need to make any declarations of interest in any agenda items.

25041: Minutes:

1. To resolve whether to accept the Minutes of previous meetings.
2. Chairman to sign minutes if approved

25042: Council Policies: to consider policies/procedures which may need revision and to resolve whether to approve new/amended policies or to confirm that existing documents remain appropriate.

25043: Committees: To resolve composition of any committees deemed necessary for the smooth running of the Council and to elect members.

1. Proposal to create a Village Green Committee to create, implement and manage a 5 year plan (in the first instance), then to implement and manage. Committee to include not only Councillors, but interested residents and those knowledgeable in relevant fields.

25044: Representatives: To resolve whether to appoint any representatives to outside bodies.

25045: Elector's Comments: to receive comments from electors on agenda items only (for information, not discussion). This meeting follows on from the Annual Parish Meeting, so all other issues should have been raised already: PCM to make notes of comments and to potentially add to a future agenda.

25046: To receive reports for information only from the following:

- a. NYCC Councillor
- b. Police
- c. Parish Council Manager

25047: Planning:

Applications:

Decisions:

1. ZC25/00361/FUL: Erection of oak framed canopy with a ridged, clay tiled roof with two Skylights at Green Ridge Cottage The Green Nun Monkton. Approved.
2. ZC25/01102/DISCON: Approval of details under Condition 7 (Construction Management Plan) of Planning Permission ZC24/01488/FUL - Development of one replacement residential dwelling and associated infrastructure following the demolition of existing bungalow at The Bungalow, The Green, Nun Monkton. Approved.

Other:

1. PP-139998374: Reduction of lower branches of 2x hornbeam trees on Nun Monkton Village Green.

25050: Finance:

a) Account Balances:

- | | |
|--|------------|
| 1. Current account as at 30 th April 2025 | £44,452.92 |
| 2. Savings account as at 30 th April 2025 | £3,917.00 |

b) Payments made under delegated powers:

- | | |
|------------------------------------|---------|
| 1. Johnsons Nurseries (beech tree) | £946.20 |
| 2. HMRC | £25.20 |

- | | |
|---|-----------|
| 3. Autela Payroll Services | £118.70 |
| 4. Green Tech (tree supports) | £97.44 |
| c) Payments to be made: | |
| 1. GF&CH Johnson & Son (VG posts) | £600.00 |
| 2. YLCA (annual membership) | £152.00 |
| 3. Clear Councils Insurance | £759.22 |
| 4. | |
| d) Receipts: | |
| 1. Precept | £7,250.00 |
| e) Other: | |
| 1. <u>RPA</u> : To note that the basic and higher-level grants for the year have been applied for. The Basic Payments Scheme is reducing, following our exit from the EU and payments are halving this year. It is believed that this payment will phase out. No change envisaged for the Higher Level Scheme at this time. | |
| 2. <u>Auditor</u> : To approve auditor for the annual accounts. | |

25050: Village Green and Maintenance

- a) Trees: To receive any updates.
- b) Tracks: To receive any updates.
- c) Burial Ground: To receive any updates.
- d) Defibrillator: Any updates.
- e) 20 MPH speed limit: To receive any updates.

25051: Village Green Team: To receive any updates.

25051: Correspondence received

- 1. Requests received from Selby Times and York Press for information and update regarding the Village maypole.

25052: Items for the next agenda.

25053: To note dates of future meetings: 16 July, 17 September, 19 November, 10 December (budget/precept – no public participation), then in 2026, 21 January and 18 March.

Closure of Part 1 meeting.

Part 2

25054: Confidential Business

To resolve whether to exclude press/public on the grounds that the matter affects individual staff members/legal/procedural/finance issues.

25055: Legal Matters:

- 1. To discuss updates and resolve actions regarding Easements for:
 - a. Apple Tree Farm – Construction of 3 dwellings.

- b. Northern Powergrid – Burial of overhead cables.
- 2. Approval of bench for burial ground

Closure of meeting.

Signed: Helen Guest

Parish Council Manager

Nun Monkton Parish Council

Date: 23rd May 2025