

NUN MONKTON PARISH COUNCIL

OFFICIAL NOTICE OF NUN MONKTON PARISH COUNCIL MEETING TO BE HELD IN THE BARN AT THE ALICE HAWTHORN, NUN MONKTON, YO26 8ES ON THURSDAY 16TH JULY 2025 AT 7PM.

Chairman: Cllr C Chambers

Parish Council Manager (PCM): Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND.

nunmonktonpc@gmail.com

<http://www.nunmonktonparishcouncil.co.uk>

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the Council meeting is in progress; when Councillors are discussing business or in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Decisions cannot be made at this meeting on items not on the agenda (unless at the discretion of the Chairman).
- Councillors and visitors to sign the Attendance Book.

Agenda Items

Part 1

25063: Attendance:

1. Attendees: PCM to make a note of attendees.
2. Apologies: Council to receive apologies and any reasons for absence from Councillors; to consider and resolve whether to accept any reasons given.
3. All present are requested to sign the attendance book.

25064: Welcome: Chairman to welcome Councillors and electors to the meeting.

25065: Interests: Chairman to remind members of the need to make any declarations of interest in any agenda items.

25066: Minutes:

1. To resolve whether to accept the Minutes of previous meetings.
2. Chairman to sign minutes if approved.

25067: Elector's Comments: Council to receive elector's comments on agenda items and other items of concern. (These comments are for information only and no discussion will take place during this section of the meeting). PCM to note comments. (This section to last up to 15 minutes, with no more than 3 minutes allocated to each elector).

25068: Reports:

1. County Councillor.
2. Police.
3. Other representatives:

- a. Chairman
- b. Parish Council Manager

25069: Councillor vacancies: There is currently one vacancy which the Council can co-opt into. Any interested parties are advised to contact a Councillor or the PCM, or attend the meeting. Relevant procedure to be carried out should there be any applicants.

25070: Planning:

Applications:

1. 25/02055/FUL: Proposed erection of single storey side extension, front porch extension, boiler house and lawnmower shed at Alderbrook Cottage, Moor End to Mill Syke, Nun Monkton.

Decisions:

1. 25/01546/TCON: crown lift to 3x hornbeams at Moorend PP-13998374. Approved subject to the following - 5.2metres over the access only. The canopies which extend into the open space clear of the access to not be crown lifted. This will create a "tunnel" through the trees for vehicles though retain much of the lower canopy which is required by the trees to aid dissipate high winds loads.

Other:

1. Maltkiln Development Plan: To receive any updates.

25071: Finance:

a) Account Balances: as at 30th June 2025

- | | |
|--------------------|------------|
| 1. Current account | £41,756.07 |
| 2. Savings account | £3,933.70 |

b) Payments made under delegated powers:

- | | |
|---|---------|
| 1. C Broadley (burial ground-known expense) | £630.00 |
| 2. H Roberts (audit) | £95.00 |
| 3. A Forster (crown lift x3 @ Moor End) | £375.00 |
| 4. Bank charges May/Jun 25 (d/d) | £27.00 |

c) Payments to be made:

- | | |
|--|---------|
| 1. Hayley Owen funeral directors (reimburse overpayment) | £150.00 |
| 2. GH Brooks (stone for tracks) | £359.93 |
| 3. C Chambers (repay Land Registry search) | £25.70 |
| 4. C Chambers (repay bench purchase) | £547.50 |

To note payment of Parish Council Manager's salary

d) Receipts:

- | | |
|---|---------|
| 1. Ashes interment – Arrowsmith | £60.00 |
| 2. Purchase of burial plot and interment – Loades | £650.00 |
| 3. Purchase of burial plot and interment (includes overpayment) | £650.00 |
| 4. Amendment to memorial inscription – Arrowsmith | £20.00 |

e) Other: None.

25072: Village Green and Maintenance

1. Cattle Collars: To receive any updates.
2. Drainage at Apple Tree Farm: To discuss and resolve actions.
3. Trees:
 - a. Snapped branch on willow tree at Buttery Pond has been made safe.

- b. To receive any further updates.
- 4. Tracks: Any updates received.
- 5. Pond maintenance:
 - a. Algae bloom on Buttery Pond – reported to Environment Agency.
 - b. Low water level on Buttery Pond and other water sources drying up because of the weather. To discuss and resolve any measures which can be taken to assist wildlife.
- 6. Village signage: Any updates.
- 7. Drains maintenance: Cllr Chambers to update the Council on current situation.
- 8. Maypole – following information received at the last meeting, to receive any further updates.
- 9. Village Green Maintenance:
 - a. To discuss and resolve possible plans for the identification and removal of Himalayan Balsam, an invasive species.
 - b. To discuss and resolve grass cutting requirements.
- 10. Burial Ground:
 - a. To discuss issue of possible rabbit warren and resolve any actions.
 - b. To receive updates on cleaning and work still required.
 - c. To resolve how to repair/improve gates to burial ground.
- 11. Memorial Bench Policy: To discuss and resolve whether to approve for all requests going forward.

25073: Speed reduction initiatives: Any updates.

25074: Village Green Team: To receive any updates.

25075: Updated policies:

- 1. To consider and resolve whether to approve updated Standing Orders which, as well as including any recent amendments to legislation, will also clearly disallow alcohol in Parish Council meetings.
- 2. Cllr Evans to propose a final draft of a Village Green Bench Policy, including materials/style, costings and appropriate agreements for applicants. Councillors to discuss and resolve.

25076: Correspondence received:

- 1. Jo Coles, Deputy Mayor for policing fire and crime is to host a special road safety-focussed online public meeting alongside North Yorkshire Police, as part of the region's first road safety month on Tuesday 15th July, starting at 2pm. Residents of York and North Yorkshire are encouraged to tune in. Email circulated to Councillors and to the village email system.
- 2. DEFRA Survey of Agriculture and Horticulture – a mandatory survey was received and has been completed. It asked for information on livestock

25077: Items for the next agenda.

25078: To note date(s) of next meeting(s): 17 September, 19 November, 10 December (budget/precept – no public participation), then in 2026, 21 January and 18 March.

Closure of Part 1 meeting.

25079: Confidential Business

To resolve whether to exclude press/public on the grounds that the matter affects individual staff members/legal/procedural/finance issues.

25080:

1. Request for memorial bench. Cllrs to discuss request received.

Closure of Part 2 meeting.

H Guest, Parish Council Manager
Nun Monkton Parish Council

Date: 11 July 2025