

NUN MONKTON PARISH COUNCIL

OFFICIAL NOTICE OF NUN MONKTON PARISH COUNCIL MEETING TO BE HELD IN THE BARN AT THE ALICE HAWTHORN, NUN MONKTON, YO26 8ES ON WEDNESDAY 17TH SEPTEMBER 2025 AT 7PM.

Chairman: Cllr C Chambers

Parish Council Manager (PCM): Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND.

nunmonktonpc@gmail.com

<http://www.nunmonktonparishcouncil.co.uk>

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the Council meeting is in progress; when Councillors are discussing business or in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Decisions cannot be made at this meeting on items not on the agenda (unless at the discretion of the Chairman).
- Councillors and visitors to sign the Attendance Book.

Agenda Items

Part 1

25081: Attendance:

1. Attendees: PCM to make a note of attendees.
2. Apologies: Council to receive apologies and any reasons for absence from Councillors; to consider and resolve whether to accept any reasons given.
3. All present are requested to sign the attendance book.

25082: Welcome: Chairman to welcome Councillors and electors to the meeting.

25083: Interests: Chairman to remind members of the need to make any declarations of interest in any agenda items.

25084: Minutes:

1. To resolve whether to accept the Minutes of previous meetings.
2. Chairman to sign minutes if approved.

25085: Elector's Comments: Council to receive elector's comments on agenda items and other items of concern. (These comments are for information only and no discussion will take place during this section of the meeting). PCM to note comments. (This section to last up to 15 minutes, with no more than 3 minutes allocated to each elector).

25086: Reports:

1. County Councillor.
2. Police.
3. Other representatives:

- a. Chairman
- b. Parish Council Manager

25087: Planning:

Applications:

1. 25/02777/FUL: Single storey rear kitchen extension, replacement rear porch, replacement fenestration (retrospective), Vicarage Cottage, The Green, Nun Monkton.
2. 25/02677/FUL: Proposed single storey rear extension at Tessymans Cottage, New Lane, Nun Monkton. Extension of time for comments applied for.

Decisions:

1. 25/02055/FUL: Proposed Erection of Single Storey Side Extension, Front Porch Extension, Boiler House and Lawnmower Shed at Alderbrook Cottage, Moor End To Mill Syke, Nun Monkton. Approved.

Other:

1. Maltkiln Development Plan: Final inspectors report completed.
2. Knaresborough Town Council and Terrington Parish Council have submitted Neighbourhood Plans and have asked for any feedback.

25088: Finance:

a) Account Balances: as at 31st August 2025

- | | |
|--------------------|------------|
| 1. Current account | £42,564.45 |
| 2. Savings account | £3,933.70 |

b) Payments made under delegated powers:

- | | |
|----------------------------------|--------|
| 1. Bank charges Jul/Aug 25 (d/d) | £28.00 |
|----------------------------------|--------|

c) Payments to be made:

- | | |
|-------------------------------|---------|
| 1. Vision ICT | £175.76 |
| 2. C Broadley (burial ground) | £530.00 |
| 3. Autela Payroll Services | £87.00 |

To note payment of Parish Council Manager's salary

d) Receipts:

- | | |
|---|-----------|
| 1. RPA (delinked payment) | £350.62 |
| 2. Maypole account (this to be ring-fenced) | £2,853.73 |

e) Other:

1. Confirmation from the external auditors that NMPC is exempt from external audit for the year 2024/25.
2. To authorise PCM to pay expected invoice for grass cutting, once received.

25089: Increase in number of Parish Councillors: Because meetings are often rearranged due to the availability of sufficient Councillors, it is believed that the Council would benefit for an increase in numbers. To discuss and resolve actions.

25090: Village Green and Maintenance

1. Cattle Collars: To receive any updates.
2. Trees:
 - a. Following a query as to whether the Parish Council should fell the Lime tree near the Priory entrance because of the disease it has and because the Lime outside the school was blown over, it has now been made the subject of a TPO (Tree

- Preservation Order). A root survey has already been proposed. To discuss and resolve actions.
- b. Willows: to receive a report as to recommended works which need to be carried out and to resolve actions.
3. Tracks: Any updates.
 4. Pond maintenance: Any updates.
 5. Village signage: Any updates.
 6. Drains maintenance: Any updates.
 7. Maypole – Any updates.
 8. Village Green Maintenance:
 - a. To receive any updates regarding Himalayan Balsam removal.
 - b. To note that whole Village Green grass has now been cut.
 9. Burial Ground:
 - a. Grounds maintenance have asked whether sealed bags of refuse could be put somewhere for refuse collection.
 - b. Report from grounds maintenance that holes in the ground around headstones and elsewhere have appeared over the summer because of the dry weather and rabbits – these really should be filled in as a H&S issue. It was suggested that a quantity of soil and grass seed be provided to repair the holes, along with a wheelbarrow.
 - c. To consider a review of burial ground fees.
 10. Annual bonfire: To resolve arrangements for the annual bonfire.
 11. Phone Box Library: A volunteer is required to take care of the Phone Box Library as the current person is moving away.
 12. Water Pump at Moor End: This is now in need of refurbishment. To resolve any action.
 13. Tidying up the verges in the area of South View: To discuss and resolve any action.
 14. New bench for Village Green: New bench received and ready to install.

25091: Highways/Speeding:

1. Pool Lane/A59 junction – vegetation overgrown and becoming a hazard.
2. Speeding – update on 20MPH speed limit.

25092: Village Green Team: To receive any updates.

25093: Correspondence received:

1. Request from North Yorkshire Citizens Advice & Law Centre: request for donations.

25094: Items for the next agenda.

25095: To note date(s) of next meeting(s): 19 November, 10 December (budget/precept – no public participation), then in 2026, 21 January and 18 March.

Closure of Part 1 meeting.

25096: Confidential Business

To resolve whether to exclude press/public on the grounds that the matter affects individual staff members/legal/procedural/finance issues.

25097:

1. To discuss quotes for Burial Ground gates and resolve any action.
2. Apple Tree Farm update.
3. Offer to replace one of the Village Green benches.

Closure of Part 2 meeting.

H Guest, Parish Council Manager

Nun Monkton Parish Council

Date: 12 September 2025