

NUN MONKTON PARISH COUNCIL

AGENDA OF THE ANNUAL COUNCIL MEETING OF NUN MONKTON PARISH COUNCIL TO BE HELD AT THE BARN AT THE ALICE HAWTHORN, NUN MONKTON, YO26 8ES, ON THURSDAY 21ST MAY 2026 AT 7.15PM.

Chairman: Cllr C Chambers

Parish Council Manager (PCM): Mrs H Guest

nunmonktonpc@gmail.com

<http://www.nunmonktonparishcouncil.co.uk>

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the Council meeting is in progress; when Councillors are discussing business or in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Decisions cannot be made at this meeting on items not on the agenda (unless at the discretion of the Chairman).
- Councillors and visitors to sign the Attendance Book.

Agenda Items

Part 1

26036: Statutory Annual Meeting Business

a. Election of Chairman of the Parish Council

- (i) Councillors to elect a Chairman for the year
- (ii) Chairman to sign Acceptance of Office: PCM to witness signature
- (iii) PCM to countersign Chairman's Acceptance of Office

b. Election of Vice Chairman of the Parish Council

- (i) Councillors to elect a Vice Chairman for the year
- (ii) Vice Chairman to sign Acceptance of Office: PCM to witness signature
- (iii) PCM to countersign Vice Chairman's Acceptance of Office

26037: Attendance:

1. Attendees: PCM to make a note of attendees.
2. Apologies: Council to receive apologies and any reasons for absence from Councillors; to consider and resolve whether to accept any reasons given.
3. All present are requested to sign the Attendance Book.

26038: Welcome: Chairman to welcome Councillors and electors to the meeting.

26039: Interests: Chairman to remind members of the need to make any declarations of interest in any agenda items.

26040: Minutes:

1. To resolve whether to accept the Minutes of previous meetings.
2. Chairman to sign minutes if approved

26041: Council Policies: to consider policies/procedures which may need revision and to resolve whether to approve new/amended policies or to confirm that existing documents remain appropriate.

26042: Committees: To resolve composition of any committees deemed necessary for the smooth running of the Council and to elect members.

1. Proposal to create a Village Green Committee to create, implement and manage a 5 year plan (in the first instance), then to implement and manage. Committee to include not only Councillors, but interested residents and those knowledgeable in relevant fields.

26043: Representatives: To resolve whether to appoint any representatives to outside bodies.

26044: Elector's Comments: to receive comments from electors on agenda items only (for information, not discussion). This meeting follows on from the Annual Parish Meeting, so all other issues should have been raised already: PCM to make notes of comments and to potentially add to a future agenda.

26045: To receive reports for information only from the following:

- a. NYCC Councillor
- b. Police
- c. Parish Council Manager

26046: Planning:

Applications:

Decisions:

Other:

26047: Finance:

a) Account Balances:

- | | |
|--|------------|
| 1. Current account as at 30 th April 2026 | £70,685.60 |
| 2. Savings account as at 30 th April 2026 | £3,977.50 |

b) Payments made under delegated powers: None.

c) Payments to be made:

- | | |
|-------------------------------|---------|
| 1. S Wray (Buttery Pond) | £240.00 |
| 2. C Broadley (Burial ground) | £505.00 |

d) Receipts:

- | | |
|-------------------------------------|-----------|
| 1. Stephenson's Memorials (Prudhoe) | £80.00 |
| 2. NYCC (CIL) | £752.73 |
| 3. Precept | £7,500.00 |

e) Other:

1. RPA: To note that the basic and higher-level grants for the year have been applied for.
2. Auditor: To approve auditor for the annual accounts.

26048: Village Green and Maintenance

- a) Trees: To receive any updates.
- b) Tracks: To receive any updates.
- c) Burial Ground: To receive any updates.
- d) Defibrillator: Any updates.
- e) 20 MPH speed limit: To receive any updates.
- f) General Maintenance: Cllr Chambers to report on general maintenance items, then to discuss and resolve any actions and payments.

26049: Village Green Team: To receive any updates.

26050: Correspondence received

26051: Items for the next agenda.

26052: To note dates of future meetings: In 2026, 15th July, 16th September, 18th November and 9th December (budget meeting with no public session), then in 2027, 20th January and 17th March.

Closure of meeting.

Closure of meeting.

Signed: Helen Guest
Parish Council Manager
Nun Monkton Parish Council

Date: 16th May 2025