

NUN MONKTON PARISH COUNCIL

MINUTES OF NUN MONKTON PARISH COUNCIL MEETING HELD VIA ZOOM, ON THURSDAY 11TH FEBRUARY 2021 AT 7PM.

Chairman: Cllr DRC Wood

Parish Council Manager (PCM): Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND.

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<http://www.nunmonktonparishcouncil.co.uk>

Part 1

21001: Attendance:

1. Attendees: Cllrs Wood, Gamble, Spakouskas, Winship, County Cllr Paraskos, Ward Cllr Myatt and the PCM.
2. Apologies: Apologies were received from Cllr Dwight: it was resolved to accept reason.
3. It was not possible to sign Attendance Book, as the meeting is online.

21002: Welcome: Chairman welcomed Councillors and electors to the meeting.

21003: Interests: Chairman reminded members of the need to make any declarations of interest in any agenda items. None received.

21004: Minutes:

1. It was resolved to accept the Minutes of previous meeting.
2. Chairman to sign minutes as approved (Chair and PCM to facilitate).

21005: Elector's Comments: Items received ahead of meeting as follows were noted:

1. Blocked drain underneath the road through the Village caused flooding to nearby properties – PCM asked County Cllr to assist and, following protracted efforts, a jetter attended to clear the blockage, which relieved the flooding.
2. Multiple queries from one resident about what the Highways have done/are doing on Pool Lane regarding inspecting the bridge and repairing damage caused as a result of the January accident – Parish Council has received no updates from NYCC and resident advised to contact Highways directly.
3. Resident queried why potholes on New Lane not filled in – PCM advised that NYCC Highways have a repairs programme based upon priorities they control and do not inform the Parish Council as to when any repair works may take place. Resident advised to contact Highways directly.
4. Resident asked which version of Standing Orders is current – PCM advised that current policies are always on the website.
5. Resident concerned about worsening of potholes on tracks – see tracks update later in agenda.

21006: Reports:

1. County Councillor. Cllr Paraskos reported that he has reported the potholes in the Village and will keep raising the matter; he hasn't heard anything about the bridge

repairs, but will chase to find out when repairs will be due; he has asked that Nun Monkton is included on the gritting route.

2. Ward Councillor: Ward Cllr Myatt reported that the HBC budget was passed last night and that a Band D property will pay £5 more per year for the HBC aspect of the precept, due in part to the Covid measures employed; the restructuring project is proposing an east and west unitary authority which it is intended will be able to fund improvements in services and infrastructure; the vaccination programme is going well in the region, but care should still be taken regarding contact with others; digital champions are being utilised to help people to connect via the internet and information should be disseminated shortly for those needing assistance to contact them..
3. Police. No
4. Other representatives:
 - a. Chairman. No.
 - b. Parish Council Manager
 - (i) Following an accident early January at the bridge on Pool Lane, PCM has asked the County Cllr whether Pool Lane can be added to the gritting schedule (see NY Cllr report above).

21007: Planning:

Applications:

1. 20/04194/FUL: Rear extensions to No 3 and 4 South View. Extension of time for comments approved. Concerns that building materials should be stored within the curtilage of the property, not on the roadside or parking area, otherwise, no objections.
2. 20/04890/FUL: Replacement conservatory at 6 New Lane. Extension of time for comments approved. Application subsequently withdrawn.
3. 20/05057/FUL: Demolition of single storey extension and erection of two storey extension and porch at 1 South View. Concerns that building materials should be stored within the curtilage of the property, not on the roadside or parking area, otherwise, no objections.
4. 21/00240/FUL: Single storey extension at Lea House. To object on grounds that extension too large and no screening.
5. 20/05126/FUL: (Added at Chairman's discretion) Erection of first floor extension and single storey extension at Haveray Park Hall Pool Lane. No objections.

Decisions:

1. 20/02801/FUL at Savage Garth – approved.
2. 20/03871/TPO at St Marys Church – approved.

Other:

1. Planning Enforcement notice – possible planning breach at Savage Garth, Nun Monkton being investigated by Planning Enforcement. Noted.

21008: Finance:

a) Account Balances:

1. Current account as at 31st January 2021 £7,676.28
2. Savings account as at 31st January 2021 £3,762.35

b) Payments made under delegated powers:

1. T Backhouse & Son (fence posts) £528.00
2. GF & CH Johnson & Son (post installation) £270.00
3. Information Commissioner £40.00

4. Autela Payroll Services £51.25

c) Payments to be made:

1. YLCA (2x cemetery webinars) £45.00

Payment of Parish Council Manager's salary noted.

d) Receipts:

1. Interest £0.09

2. RPA (Basic Scheme) £1,454.57

3. HC Townsend & Son (burial) £100.00

e) Other:

1. Cattle Collars: Cllr Wood advised that original suppliers of the cattle collars is no longer trading. An alternative company has been sought and quote awaited. It was resolved to allocate £1000 for necessary repairs.

2. Audit: It was resolved to utilise the services of YLCA for the Audit this year at a cost of £200.

3. Budget/Precept: It was resolved to increase the precept request by £1000 to £12000. This equates to a rise of 69 pence per month on a Band D property for 10 months.

21009: Village Green and Maintenance

1. Tree Assessment: It was resolved that Cllr Gamble obtain quotes for the work required on the sycamore and lime up the value of £500 and progress the work on behalf of the Council.

2. Tracks: Cllr Winship reported a possible more permanent solution to the continued pothole problems – he is to report to the Council in due course.

3. Burial Ground Gate: It was highlighted ahead of the December 2020 meeting that the top of the gate is beginning to rot. Cllr Wood volunteered to obtain quotes for new gates to present to the next meeting – this deferred to next full meeting. Noted that in the last agenda, it was incorrectly reported that a memorial was temporarily laid down on the ground to allow access for a mini digger and then re-erected. Information has been received subsequently that the memorial was laid down as it was at an odd angle and then replaced correctly (monumental mason qualified personnel carried this out).

4. Pump refurbishment: Cllr Wood reported that the pump will be refurbished once the weather improves.

5. Notice board refurbishment: PCM has established that Ward Cllr does not receive funds at all and so cannot assist, but preliminary enquiries with County Cllr have established that some assistance with funding might be available in the new financial year. Noted.

6. Drains: Following the blockage of the Highways drain under the road through the Village, it was established that this drain (nor any others in the Village) have been entered onto the NYCC system for drain jetting/clearance. Advice received that these would now be added to the schedule, but it needs to be confirmed with Highways that the drains have actually been added, as promised. Mr Charles Ashby has kindly produced a plan of the drains underneath the Village Green for reference. Cllr Paraskos to inquire as to whether Nun Monkton can be added to Highways jetting schedule. Problems also highlighted regarding South View drains – Cllr Paraskos to seek advice from NYCC Highways.

21010: Traffic Working Group: Cllr Wood reported that there had been very little feedback from the Village survey. The matter to be discussed further and reported to the Council.

21011: Correspondence received – various adverts received.

21012: Items for the next agenda. None at this time.

21013: Date of next meeting to be confirmed in due course.

9.40pm: Closure of Part 1 meeting.

21014: Confidential Business

It was resolved to exclude press/public on the grounds that the matter affects individual staff members/legal/procedural/finance issues.

21015: Legal matters:

1. PCM updated the Council on progress of the easement at West Side Farm. Awaiting advice from solicitors.
2. PCM updated the Council on progress of the easement and wayleave at the Alice Hawthorn. Awaiting advice from solicitors.
3. Easements – to discuss setting a charging schedule for easements over and above the existing requirement to pay the Parish Council’s legal costs, particularly where additional building plots/buildings are planned and to resolve any actions. This item deferred.

21016: Burial Ground issues: Chairman briefed Councillors on issues raised as a result of the attendance of the Chair and PCM on a cemetery management webinar. Item deferred.

21017: Staffing matters: PCM briefed Councillors on current issues. It was resolved to approve 13 hours of overtime spent on addressing burial ground issues/administration.

10.07pm: Closure of Part 2 meeting.

Signed: DRC Wood
Chairman
Nun Monkton Parish Council

Date: 6th May 2021