

NUN MONKTON PARISH COUNCIL

MINUTES OF NUN MONKTON PARISH COUNCIL MEETING HELD AT THE YORKSHIRE HEART VINEYARD AND BREWERY, POOL LANE, NUN MONKTON, YO26 8EL, ON THURSDAY 14TH SEPTEMBER 2021 AT 7PM.

Chairman: Cllr DRC Wood

Parish Council Manager (PCM): Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND.

nunmonktonpc@gmail.com

<http://www.nunmonktonparishcouncil.co.uk>

Part 1

21062: Attendance:

1. Attendees: Cllrs Gamble, Winship, Spakouskas and the PCM.
2. Apologies: Cllr Wood – it was resolved to accept reason for absence. In the absence of the Chairman, it was resolved that Cllr Spakouskas act as Chairman for the meeting.
3. All present were requested to sign the attendance book.

21063: Welcome: Chairman welcomed Councillors to the meeting.

21064: Interests: Chairman reminded members of the need to make any declarations of interest in any agenda items.

21065: Minutes: Deferred to next meeting.

21066: Elector's Comments:

1. Concerns were raised about the safety of the goal posts on the Green at Moor End. Cllr Winship volunteered to secure the posts. It was suggested that a sign be added to the posts advising children not to swing on them.

21067: Reports:

1. County Councillor. None.
2. Ward Councillor. None.
3. Police. None.
4. Other representatives:
 - a. Chairman
 - b. Parish Council Manager
 - (i) Yorkshire Flood Resilience Project presentation was cancelled after a number of rearranged dates from them. Slides from the potential presentation are available for residents if they would like them.
 - (ii) Permission given for various skips to be placed onto the Village Green – Councillors informed. A brief discussion took place regarding whether the responsibility could possibly for permission be passed on to the skip companies, rather than the residents. To be added to a future agenda.
 - (iii) Attempt to scam Parish Council – PCM reported a failed scam attempt through the Chairman.

21068: Planning:**Applications:**

1. 21/02465/FUL: Erection of dormer extension to rear elevation at The Cottage, Nun Monkton. No objections.

Decisions:

1. 21/01931/FUL: Erection of an extension to existing grain store at Sweethills Farm House – Approved.
2. 21/02714/FUL: Two storey rear, first floor infill and rear extensions at Haveray Park Hall – Approved.
3. 21/01037/DVCON: Variation of condition 2 (approved drawings) to allow for reconfiguration of internal layout and alterations to windows of Planning Permission 17/03095/FUL - Conversion of barns to form 2 dwellings, erection of 1 dwelling and associated garaging, formation of hardstanding, associated boundary treatments, landscaping, installation of package treatment plant and demolition of agricultural buildings (as amended) at West Side Farm – Approved.
4. 21/02499/DVCON: Application to vary condition four of application Reference Number: 98/02823/COU at Alderbrook Cottage – Approved.

Other:**21069: Finance:****a) Account Balances:**

- | | |
|---|------------|
| 1. Current account as at 31 st August 2021 | £13,330.02 |
| 2. Savings account as at 31 st August 2021 | £3,762.53 |

b) Payments made under delegated powers:

- | | |
|----------------------------|-----------|
| 1. C Broadley | £585.00 |
| 2. GF&CH Johnson (grass) | £1,080.00 |
| 3. Autela payroll services | £52.20 |

c) Payments to be made:

- | | |
|-----------------------------------|-----------|
| 1. Vision ICT (website provision) | £169.80 |
| 2. GF&CH Johnson (grass) | £1,080.00 |

To note payment of Parish Council Manager's salary

d) Receipts:**e) Other**

1. Audit:
 - (i) It was resolved that Nun Monkton Parish Council is exempt from external audit for the fiscal year 2020/21.
 - (ii) The Annual Internal Audit Report for 2020/21 included at page 4 of the Annual Governance and Accountability Return 2020/21 was noted.
 - (iii) Section 1 – Annual Governance Statement 2020/21 for Nun Monkton Parish Council on page 5 of the Annual Governance and Accountability Return 2018/19 was approved.
 - (iv) Section 2 – Accounting Statements 2020/21 for Nun Monkton Parish Council on page 6 of the Annual Governance and Accountability Return 2020/21 was approved.
 - (v) The publication of documents required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities was approved.

21070: Village Green and Maintenance

1. Trees: No updates.
2. Tracks: Cllr Winship reported that he had identified a company to resurface tracks. PCM to research funding sources. It was highlighted that the verges on the Green near the school were now being badly eroded due to the amount of cars which park there.
3. Burial Ground Gate: It was highlighted ahead of the December 2020 meeting that the top of the gate is beginning to rot. Cllr Wood volunteered to obtain quotes for new gates to present to the next meeting. Item deferred due to absence of Cllr Wood.
4. Notice board refurbishment: (Item deferred previously) PCM has established that Ward Cllr does not receive funds at all and so cannot assist, but preliminary enquiries with County Cllr have established that some assistance with funding might be available in the new financial year.
5. Drains:
 - a. Issue raised regarding drainage problems at South View were discussed at a previous meeting by a South View resident with County Cllr Andy Paraskos. Cllr Paraskos subsequently advised that he would like to arrange a meeting with the engineer and his contact details were passed onto the resident. It is understood that 8 weeks later, the resident has not contacted Cllr Paraskos.

21071: Traffic Working Group: Cllr Wood, as Chair of the WG, to update the Council regarding the progression of this issue. Deferred due to Cllr Wood's absence.

21072: Councillor Vacancy – Following the recent resignation of Cllr Lee Dwight, a Notice of Vacancy was issued by Harrogate BC. Subsequently, HBC issued the Council with a Co-option Notice which has been published on the Council website. Chairman to ascertain whether any attendees at the meeting wish to be considered as Councillors. None.

21073: Correspondence received

Items received passed to Councillors, including adverts and online informative events.

21074: Items for the next agenda.

21075: Date of next meeting: Thursday 4th November 2021.

8.15pm: Closure of Part 1 meeting.**21076: Confidential Business**

No public present.

21077: Legal matters:

1. PCM updated the Council on progress of the easement at West Side Farm and stated that documentation had again been received which did not accord with what was agreed. Issue passed back to solicitors.
2. Request received to tarmac part of the Village Green track towards the access for West Side Farm. The Council resolved not to allow this.

3. PCM to update the Council on progress of the easement and wayleave at the Alice Hawthorn. The solicitors have yet to respond to an inquiry on this matter.
4. Easements – A discuss setting a charging schedule for easements over and above the existing requirement to pay the Parish Council’s legal costs, particularly where additional building plots/buildings are planned was deferred.

21078: Burial Ground issues: PCM advised Councillors regarding current status and work which will be necessary to update the burial records.

21079: Staffing Issues: PCM discussed confidential staffing matters.

8.50pm: Closure of meeting.

Signed: DRC Wood

Chairman
Nun Monkton Parish Council

Date: 11th November 2021

DRAFT