

NUN MONKTON PARISH COUNCIL

MINUTES OF NUN MONKTON PARISH COUNCIL MEETING HELD IN THE BARN AT THE ALICE
HAWTHORN, NUN MONKTON, YO26 8ES ON THURSDAY 16TH JULY 2025 AT 7PM.

Chairman: Cllr C Chambers

Parish Council Manager (PCM): Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND.

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<http://www.nunmonktonparishcouncil.co.uk>

Part 1

25063: Attendance:

1. Attendees: Cllrs Chambers, Wood, Evans, Hawkwood, County Cllr Warneken and 2 members of the public.
2. Apologies: None.
3. All present were requested to sign the attendance book.

25064: Welcome: Chairman welcomed Councillors and electors to the meeting.

25065: Interests: Chairman reminded members of the need to make any declarations of interest in any agenda items. Cllrs Chambers and Evans declared an interest in Planning Application 1.

25066: Minutes:

1. It was resolved to accept the Minutes of previous meetings.
2. Chairman signed minutes as approved.

25067: Elector's Comments:

1. The current volunteer for raising the flag would like to step down and find a replacement. Cllr Chambers said she would circulate a request.

25068: Reports:

1. County Councillor. Cllr Warneken reported that he had been finding out about signs in the Village – a removed sign for the school had been destroyed, but signs for the racetrack and vineyard have been replaced. He has been speaking with Planning to try to find out about the different types of signs. He suggested a uniform style may look better. He raised the issue of removing Himalayan Balsam (which was already on the agenda under Maintenance) and Cllr Chambers explained about the ongoing work to remove as much as possible, whilst being mindful of the Tansy Beetle habitat. He also raised the issue of speeding through the Village: Cllr Chambers said there had been a meeting the previous week to discuss next steps which included finding funding for a solar powered VAS sign on South View and seeking support from villagers. Cllr Warneken also highlighted issues with bin collections and said that these should be resolved in due course.
2. Police. None.
3. Other representatives:
 - a. Chairman. None.
 - b. Parish Council Manager. None.

25069: Councillor vacancy: This item was moved to the end of the Planning section to avoid a newly co-opted Councillor having to decide on the application listed. The Council resolved to co-opt Tom Morrison as a Councillor.

25070: Planning: Having declared an interest in the planning application below, Cllrs Chambers and Evans left the room at 7.50pm and Cllr Warneken stepped in as a third Parish Councillor for the purposes of discussing the application. Cllr Wood volunteered as Chairman for this item.

Applications:

1. 25/02055/FUL: Proposed erection of single storey side extension, front porch extension, boiler house and lawnmower shed at Alderbrook Cottage, Moor End to Mill Syke, Nun Monkton. No objections, but it was noted that the property had been expanded previously and so no further expansion would be agreed.
8pm: Cllrs Chambers and Evans returned to the meeting and Cllr Warneken left the meeting.

Decisions:

1. 25/01546/TCON: crown lift to 3x hornbeams at Moorend PP-13998374. Approved subject to the following - 5.2metres over the access only. The canopies which extend into the open space clear of the access to not be crown lifted. This will create a "tunnel" through the trees for vehicles though retain much of the lower canopy which is required by the trees to aid dissipate high winds loads. Noted.

Other:

1. Maltkiln Development Plan: No updates.

25071: Finance: The following were noted/approved:

a) Account Balances: as at 30th June 2025

- | | |
|--------------------|------------|
| 1. Current account | £41,756.07 |
| 2. Savings account | £3,933.70 |

b) Payments made under delegated powers:

- | | |
|---|---------|
| 1. C Broadley (burial ground-known expense) | £630.00 |
| 2. H Roberts (audit) | £95.00 |
| 3. A Forster (crown lift x3 @ Moor End) | £375.00 |
| 4. Bank charges May/Jun 25 (d/d) | £27.00 |

c) Payments to be made:

- | | |
|--|---------|
| 1. Hayley Owen funeral directors (reimburse overpayment) | £150.00 |
| 2. GH Brooks (stone for tracks) | £359.93 |
| 3. C Chambers (repay Land Registry search) | £25.70 |
| 4. C Chambers (repay bench purchase) | £547.50 |

To note payment of Parish Council Manager's salary

d) Receipts:

- | | |
|---|---------|
| 1. Ashes interment – Arrowsmith | £60.00 |
| 2. Purchase of burial plot and interment – Loades | £650.00 |
| 3. Purchase of burial plot and interment (includes overpayment) | £650.00 |
| 4. Amendment to memorial inscription – Arrowsmith | £20.00 |

e) Other: None.

25072: Village Green and Maintenance

1. Cattle Collars: Cattle are off the Green for the moment whilst weaning.
2. Drainage at Apple Tree Farm: To discuss during Part 2 session.
3. Trees:
 - a. Snapped branch on willow tree at Buttery Pond has been made safe. Work carried out quickly for H&S reasons – invoice expected in due course.
4. Tracks: Spot upgrades have been carried out.
5. Pond maintenance:
 - a. Algae bloom on Buttery Pond – reported to Environment Agency.
 - b. Low water level on Buttery Pond and other water sources drying up because of the weather.
6. Village signage: Subject raised earlier in meeting.
7. Drains maintenance: No action currently, but to consider funds in due course.
8. Maypole – No further progress, but it is believed that it may be rotting. An inspection will be required.
9. Village Green Maintenance:
 - a. To discuss and resolve possible plans for the identification and removal of Himalayan Balsam, an invasive species – discussed earlier in meeting.
 - b. Due to dry weather, grass isn't growing well so it was resolved to carry out just one cut this year. Concerns were raised about the increasing amount of Village Green which is being cut by individuals which breaches the Stewardship agreement. It was suggested that a policy might be required and to inform residents.
10. Burial Ground:
 - a. Cllr Chambers confirmed that there is a rabbit warren in the rear right corner of the burial ground. She is to find out what action is being taken regarding rabbits at the Priory and see whether joint action can be taken.
 - b. Maintenance: the moss has been cleared from the hard standing and the hedges have been tidied up. The path along the right-side needs clearing
 - c. Types of gates and materials were discussed. Councillors to obtain quotes.

25073: Speed reduction initiatives: Discussed earlier in the meeting.

25074: Village Green Team: A meadow day had been planned, but because of the lack of growth on the Green, a farm walk took place instead at West Side Farm.

25075: Updated policies:

1. A policy was agreed for Memorial benches which states that the bench must be purchased from an approved supplier and an invoice raised for the person requesting it to include any installation costs and a sum for ongoing maintenance.

25076: Correspondence received:

1. Jo Coles, Deputy Mayor for policing fire and crime is to host a special road safety-focussed online public meeting alongside North Yorkshire Police, as part of the region's first road safety month on Tuesday 15th July, starting at 2pm. Residents of York and North Yorkshire are encouraged to tune in. Email circulated to Councillors and to the village email system.
2. DEFRA Survey of Agriculture and Horticulture – a mandatory survey was received and has been completed. It asked for information on grassland, crops and livestock

3. DEFRA notice under the Nitrate Pollution Prevention Regulations that the water around the Village Green could be vulnerable to nitrate pollution.

25077: Items for the next agenda.

1. PTFA bonfire plan, if received.

25078: Date(s) of next meeting(s): 17 September, 19 November, 10 December (budget/precept – no public participation), then in 2026, 21 January and 18 March.

8.55pm: Closure of Part 1 meeting.

25079: Confidential Business

To resolved to exclude press/public on the grounds that the matter affects individual staff members/legal/procedural/finance issues.

25080:

1. Apple Tree Farm Easement update: Solicitors to request deeds to ensure full information held. Cllr Evans drafted a paper to establish how access easement consideration is worked out which was agreed going forward. Also needed is an easement so that the properties can access the Parish Council ditch – it was resolved that access to this be incorporated. In addition, it will be expected that the developers return the track to it's original size because it has been widened with the construction activity.
2. Request for memorial bench. It was resolved that a bench can be placed in the burial ground.

9.15pm: Closure of Part 2 meeting.

Signed:

C Chambers

Chairman

Nun Monkton Parish Council

Date: 17 September 2025