NUN MONKTON PARISH COUNCIL

MINUTES OF NUN MONKTON PARISH COUNCIL EXTRAORDINARY MEETING HELD IN THE BARN AT THE ALICE HAWTHORN, NUN MONKTON, YO26 8ES ON TUESDAY 11TH AUGUST 2026 AT 7PM.

Chairman: Cllr C Chambers
Parish Council Manager (PCM): Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND.
nunmonktonpc@gmail.com
http://www.nunmonktonparishcouncil.co.uk

Part 1

26078: Attendance:

1. **Attendees:** Cllrs Chambers, Wood, Hawkwood, Evans, Morrison, County Cllr Warneken and 10 members of the public.
2. **Apologies:** None.
3. All Councillors and guests were requested to sign the attendance book.

26079: Welcome: Chairman welcomed Councillors and electors to the meeting and explained that this was an extraordinary meeting to deal with pressing matters which could not wait until the September meeting.

26080: Interests: Chairman reminded members of the need to make any declarations of interest in any agenda items. The Chairman declared that she was friends with the applicant of the first planning application. No other declarations were received.

26081: Minutes:

1. It was resolved to accept the Minutes of the June meeting.
2. Chairman signed minutes as approved.
3. Minutes of the May and July meetings to follow.

26082: Elector's Comments: Chairman asked how many electors wished to speak during the public session. Only a couple of people indicated that they wished to speak and therefore no additional time was required.

26083: Planning:

Applications:

1. **26/04252/FUL: Demolition and rebuilding of existing barn to provide domestic garage and storage facilities at Warren House Farm, The Green, Nun Monkton.**

The application was reviewed and the Parish Council had **no objections**.

The Council noted the extensive bat survey and the plans and measures relating to protected species. Cllr Wood noted that the planning drawings appeared to have been annotated incorrectly. Cllr Chambers confirmed that both the protected species matters and the drawing annotation issue would be covered in the Parish Council's planning submission.

2. **26/03576/FUL: Development of New Kitchen Garden, Kitchen Garden Room, Extension & Re-Arrangement of Car Park, and construct new Padel Court with associated infrastructure and works at the Alice Hawthorn Inn, The Green, Nun Monkton.**

The Chairman explained that the application from Richard Harpin / Harpin Ltd was an important matter and that the Parish Council would have a full discussion on all aspects of the proposed development.

The Parish Council held an extensive discussion regarding the application. The Chairman thanked villagers for completing the Parish Council survey, which was considered representative of almost all households in the Village. Cllr Evans provided an overview of the survey results, with the majority of respondents indicating that they strongly objected to the proposed Padel Court. The majority of respondents also indicated that they would have no intention of using the facility.

Cllr Evans agreed to send the results of the village questionnaire to Cllr Warneken. The Parish Council also agreed that the Chairman should write to Cllr Warneken to request details of the specific surveys which the Council considered were missing from the application.

The discussion covered noise, lighting, residential amenity, heritage impact, the design of the Padel Court, car parking and the use of the Village Green, the proposed change of use of land forming part of The Bungalow plot, the lack of traffic analysis, ecological impacts including the potential impact of lighting and noise on protected species, habitat loss, and the proposed use of the Garden Room.

The potential impact on other wildlife and local livestock was also discussed, including the risk to cows grazing on the Village Green.

Following extensive discussion, the Parish Council confirmed its **overriding objection to the proposed development**. The Council considered that this was not the right development for this area of the Village and that the cumulative impacts were unacceptable.

In particular, the Council considered that:

- the heritage impact was too great, given the Grade II listed Alice Hawthorn and Nun Monkton's Conservation Area status;
- the impact on residential amenity from noise and light was unacceptable;
- the development would have an unacceptable impact on the rural character and way of life of the Village;
- the ecological impact and loss of habitat were unacceptable;

- the potential impact of lighting and noise on protected species and other wildlife was of concern;
- the proposed change of use and lack of clarity regarding the Garden Room were unacceptable;
- there were concerns regarding the impact on local livestock, including the risk to cows grazing on the Village Green; and
- the additional traffic associated with the development was unacceptable.

Cllr Chambers agreed to prepare and submit the Parish Council's response to the planning application, incorporating the matters discussed and making reference to the relevant sections of the Harrogate Local Plan and the National Planning Policy Framework (NPPF).

26084: Finance:

Brave the Shave: County Cllr Arnold Warneken attended the meeting and confirmed that he had completed the Brave the Shave challenge to raise awareness and funds for Macmillan Cancer Support. Cllr Warneken spoke about the work of the charity and explained that other Parish Councils had made donations under Section 137.

The Council had discussed the matter at its previous meeting but had not reached a conclusion. A discussion was held regarding the prevalence of cancer and the valuable support provided by Macmillan not only to those living with or affected by cancer but also to their families and loved ones. Examples of local people who had received support were shared.

Cllr Hawkwood asked for clarification regarding the legislation. Cllr Warneken explained that Parish Councils are able to make donations under Section 137, subject to the applicable statutory expenditure limit.

Cllr Evans proposed that the Parish Council make a donation of **£400 to Macmillan Cancer Support**, which was agreed by all Councillors.

26085: Items for the next agenda: None noted.

26086: Date(s) of next meeting(s): The forthcoming meeting dates were noted as 16th September, 18th November and 9th December 2026 (budget meeting with no public session), followed in 2027 by 20th January and 17th March.

Cllr Chambers to check whether the Alice Hawthorn Barn is available for the forthcoming meetings.

Closure of Part 1 meeting.

26087: Confidential Business

It was resolved to exclude press/public on the grounds that the matter affects individual staff members/legal/procedural/finance issues.

26088: Items for discussion and resolution, where necessary:

Clerk's resignation: The Council formally noted the Clerk's resignation, which had been communicated verbally at the previous meeting. The Parish Council agreed to delegate the day-to-day administration required to complete the formalities associated with the current Clerk's resignation, together with the advertising and recruitment process for a new Clerk/RFO.

Closure of Part 2 meeting.

Signed: …….
C Chambers
Chairman
Nun Monkton Parish Council

Date: …….

NUN MONKTON PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING

Held at The Yorkshire Heart Vineyard, Nun Monkton, YO26 8EL
on Friday 25th September, at 3pm

Chairman: Cllr C Chambers
nunmonktonpc@gmail.com
http://www.nunmonktonparishcouncil.co.uk

26089: Attendance

1. Cllr C Chambers, Cllr Wood and Cllr Evans all attended

2. Apologies received from Cllr Hawkwood and Cllr Morrison

3. All present signed the attendance book.

26090: Welcome: The Chairman welcomed Councillors to the meeting.

26091: Interests: No declarations were made.

Closure of Part 1 meeting.

Part 2 – Confidential Business

26092: Exclusion of Press and Public: It was resolved that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1, the press and public be excluded from the meeting on the grounds that the business to be discussed related to confidential staffing, employment and procedural matters.

Resolved: That the meeting proceed in confidential session.

26093: Items for Discussion and Resolution

1. Appointment of Parish Clerk & Responsible Financial Officer

The Council reviewed the outcome of the interview process for the Parish Clerk & Responsible Financial Officer position and considered the recommendation arising from the process.

Resolved: To appoint the recommended candidate to the position of Parish Clerk & Responsible Financial Officer, subject to the completion of the necessary pre-employment checks.

The Council considered and approved the proposed employment contract and associated terms and conditions of employment, including the agreed rate of pay.

It was agreed that the Chair would undertake a final check of the proposed mileage expenses arrangements to ensure that they are in accordance with the applicable HMRC mileage rates.

Resolved: That reasonable mileage costs incurred by the Clerk in attending Parish Council meetings be reimbursed in accordance with the Council's agreed mileage expenses arrangements.

2. Disciplinary and Grievance Policy: The Council considered the Parish Council's Disciplinary and Grievance Policy and agreed to formally adopt the Disciplinary and Grievance Policy.

Closure of Part 2 meeting.

There being no further business, the meeting was closed.

Gmail Nun Monkton <nunmonktonpc@gmail.com>

Have Your Say on North Yorkshire Council's Budget: Let's Talk Money 2026

1 message

Parish Liaison <parishliaison@northyorks.gov.uk> 5 October 2026 at 14:48

Dear Town/Parish Clerk,

You may be aware that North Yorkshire Council is inviting people to take part in the annual budget consultation, ‘Let’s Talk Money’.

The council delivers a wide range of local services, including social care, education, housing, leisure, roads and waste collection and like many councils across the country faces increasing demand for services and rising costs. The ‘Let's Talk Money’ survey asks what services and priorities are most important to you and how you think the council’s budget should be spent. Residents are also being invited to tell the council what level of council tax increase feels right and give feedback on the second homes premium introduced in 2025.

The survey is open until **26 November 2026**. Feedback received will help inform future budget decisions and council priorities.

For further information and to take part in the consultation please visit: Let's Talk | North Yorkshire Council

I would be grateful if you could share this information with your Councillors and where possible through your networks and other social media channels.

Thank you for supporting the promotion of ‘Let's Talk Money 2026’ and helping to ensure that people across North Yorkshire have the opportunity to share their views on the future of local services.

Kind regards

Peter

Email: parishliaison@northyorks.gov.uk

Web: northyorks.gov.uk

NORTH YORKSHIRE COUNCIL

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Nun Monkton Parish Council



Briefing Paper: Adoption of a ".gov.uk" Domain and Official Council Email Addresses

Dated: 11th October 2026

Produced by the Clerk

1. Purpose of the report

To consider the adoption of a ".gov.uk" domain and council-owned email addresses for all councillors and the Clerk, and to delegate authority to the Clerk to make the necessary arrangements with Vision ICT as a matter of urgency.

2. Background

The Government Digital Service (GDS), the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) strongly encourage parish councils to use a ".gov.uk" domain and council-owned email accounts[1]. The latest guidance states that it is best practice for parish councils to use ".gov.uk" domains for their websites and email communications[2]. Parish councillors and clerks are expected to use council-owned email accounts rather than personal email addresses for council business.

Whilst not currently a statutory requirement, the guidance is becoming increasingly clear that residents, suppliers, partner organisations and regulators reasonably expect local councils to operate through official council-owned domains and email systems.[3] Benefits

Greater Public Trust and Professionalism

A ".gov.uk" domain can only be obtained by eligible public bodies. Residents receiving emails from a ".gov.uk" address can therefore be confident that communications are genuine and originate from the Parish Council.[4]

[1] Moving your parish council to a .gov.uk domain, Government Digital Service (GDS), GOV.UK. Available at: https://www.gov.uk/guidance/moving-your-parish-council-to-a-govuk-domain.

[2] Understanding and Preparing to Move to a .gov.uk Domain, Parish Council Domains Helper Service / SLCC Advice Note, March 2025.

[3] The Parish Council Domains Helper Service points to the Practitioners' Guide for guidance, National Association of Local Councils (NALC).

[4] Moving your parish council to a .gov.uk domain, Government Digital Service (GDS), listing trust, professionalism and public recognition as benefits of .gov.uk domains.



Improved Security

GDS provides monitoring of ".gov.uk" domains for potential security vulnerabilities. The use of official council email accounts significantly reduces the risks associated with phishing, impersonation and cyber fraud.[5]

Better Compliance with GDPR, FOI and Records Management

Council business should remain within council-owned systems rather than personal email accounts. A council-controlled email system assists with:

- Freedom of Information requests.
- Subject Access Requests.
- Retention of council records.
- Continuity when councillors or clerks leave office.

Council email accounts remain under the control of the authority and can be managed centrally.[6]

Improved Continuity

Where council business is conducted through personal email accounts, access to important records can be lost when councillors retire, resign or change email providers. Council-owned email accounts ensure continuity of service and record keeping.[7]

Good Governance

The move supports recognised sector best practice and demonstrates the Council's commitment to transparency, accountability and sound governance.[8]

3. Disadvantages

The disadvantages are relatively minor and largely relate to implementation:

[5] Moving your parish council to a .gov.uk domain, Government Digital Service (GDS), GOV.UK. Available at: https://www.gov.uk/guidance/moving-your-parish-council-to-a-govuk-domain.
[6] Understanding and Preparing to Move to a .gov.uk Domain, Parish Council Domains Helper Service / SLCC Advice Note, discussing GDPR, transparency, council-owned email accounts, Subject Access Requests and Freedom of Information responsibilities.
[7] NALC urges parish and town councils to make the switch to .gov.uk domain, National Association of Local Councils (NALC), highlighting continuity of records and account management when councillors or staff leave office.

[8] Parish Council Domains Helper Service, Society of Local Council Clerks (SLCC), describing .gov.uk domains as current best practice for parish councils.



Cost

There will be costs associated with:

- Registration and management of the ".gov.uk" domain.
- Email hosting.
- Migration and support services.

However, these costs are generally modest and are now regarded as part of the normal operating costs of a modern local authority.

Transition Period

Councillors and the Clerk will need to:

- Learn to use new email addresses.
- Update contact details with residents and partner organisations.
- Migrate any council correspondence from existing accounts.

This may result in a short period of adjustment.

Administrative Work

The Clerk will need to oversee the implementation and maintain user accounts. This is usually supported by the Council's IT provider.

4. Risk of not proceeding

Failure to move to a council-owned ".gov.uk" domain may result in:

- Continued reliance on personal email accounts.
- Increased cyber security risks.
- Difficulty responding to FOI and GDPR requests.
- Loss of council records when personnel change.
- Reputational risk where residents may question the authenticity of council communications.

5. Financial Implications

The Council will incur costs associated with domain registration, email hosting and support services. Vision ICT has extensive experience in supporting parish councils with ".gov.uk" migrations and can provide the necessary technical assistance.



6. Recommendation

The Clerk recommends that the Council proceed as a matter of priority and delegate authority to the Clerk to instruct Vision ICT to:

1. Register the domain **nunmonktonpc.gov.uk**.
2. Establish official ".gov.uk" email accounts for all serving councillors and the Clerk.
3. Complete the migration and associated administrative arrangements as soon as practicable.

8. Proposed Resolution

Resolved that Nun Monkton Parish Council, recognising current best practice guidance for local councils, delegates authority to the Clerk to instruct Vision ICT to procure and register the domain name "**nunmonktonpc.gov.uk"**, establish official ".gov.uk" email addresses for all serving councillors and the Clerk, and undertake all necessary administrative and technical steps required to implement the migration as a matter of urgency, with costs to be met from the Council's approved budget or reported to Council if additional approval is required.

Rachel Joyce
Assistant Chief Executive – Local Engagement
County Hall, Northallerton, DL7 8AD

Contact: Rachel Joyce
Tel: 01423 556705

Email: rachel.joyce@northyorks.gov.uk
Web: www.northyorks.gov.uk

Date: 21 September 2026

Dear all,

Subject: Home to School Travel Policy Post Implementation Review consultation

We wanted to make you aware that the Post Implementation Review (PIR) of our Home to School Travel Policy has now been published. It was considered by our Children and Families Overview and Scrutiny Committee on 16 September and then by Executive on 18 September.

The PIR was a commitment made when changes to the policy were introduced in 2024 and considered feedback from families, schools and stakeholders, alongside appeals, complaints, transport data and our experience of delivering the service.

The review found that the policy is operating in line with national guidance and remains on track to achieve its intended outcomes, including savings. It also identified several areas where improvements could be made, including:

- Removing a small number of routes where there are practical challenges.
- Improving mapping and route data.
- Strengthening the appeals process.
- Providing greater clarity around how routes and distances are assessed.
- Improving information and guidance.

You'll find more detailed information here: **www.northyorks.gov.uk/PIR**

The review does not recommend a return to catchment-based transport eligibility. Eligibility would continue to be based on a child's nearest suitable school with available places.

Following approval by our Executive on 18 September, we have launched a six-week public consultation on the recommendations that require approval by Full Council. The consultation provides an opportunity for people to share their views before any decisions are made and we would encourage you to take part as a key stakeholder by going to www.northyorks.gov.uk/PIRsurvey. The consultation is open now and runs until 4 November 2026.

As this information may also be of interest to your members, service users or networks, we would be grateful for your help in raising awareness of the consultation through your communication channels where appropriate. Suggested information to use is at the end of this letter. Schools have also been contacted directly.

It is important to note that no changes have been agreed at this stage and the current Home to School Travel Policy remains in place while the decision-making process is completed. If any recommendations are approved, they would not take effect before September 2027 and will apply to children starting in Reception and Year 7 in September 2028.

Thank you in advance for your support and helping ensure North Yorkshire families are kept informed throughout this process.

Yours sincerely



Rachel Joyce
Assistant Chief Executive – Local Engagement

Information to share

Have your say on proposed changes to North Yorkshire Council's Home to School Travel Policy.

Following a Post Implementation Review of the updated Home to School Tavel policy introduced in 2024, North Yorkshire Council is inviting views on a number of recommended changes. The consultation is open now and runs until 4 November 2026.

The review found that the policy is largely working as intended, helping to create a fairer and more consistent approach to transport eligibility while remaining in line with national guidance and on track to deliver planned savings. It also identified areas where improvements could be made.

Executive member for education, learning and skills, Cllr Annabel Wilkinson, said: “We know that school travel arrangements are incredibly important to families and that the changes introduced in 2024 have affected some households more than others.

“When the policy changed, we promised to review how it was working in practice and to listen to the experiences of families.

“We have carefully considered feedback from parents and carers, schools and other stakeholders, alongside appeals, complaints and operational data.

“We would encourage people to take part as this is your opportunity to have your say and help us to shape the future of our home to school travel policy in North Yorkshire.”

If any recommendations are approved, they would not take effect before September 2027 and will apply to children starting in Reception and Year 7 in September 2028. Families should continue to make school preference decisions based on the existing arrangements while this process is completed.

Eligibility for free travel would continue to be based on a child's nearest suitable school with available places. The review does not propose a return to catchment-based transport eligibility. Find out more about the review and take part in the consultation at www.northyorks.gov.uk/PIRsurvey

QUESTION 1	
QUESTION 1A	**IF A SEPERATE COMMUNITY GROUP (EG- FESTIVE**
QUESTION 2	**DO YOU CURRENTLY HAVE AN ATTACHMENT OR INT**

PLEASE DECLARE MULTIPLE ATTACHMENTS TO THE SAME NYC ASSET ON SEPERATE LINES	**QUESTION 3**	**QUESTION 4**
	ADD TOWN / VILLAGE / CITY	ADD ROAD / STREET
EXAMPLE	NORTHALLERTON	RACECOURSE LANE
ATTACHMENT 1		
ATTACHMENT 2		
ATTACHMENT 3		
ATTACHMENT 4		
ATTACHMENT 5		
ATTACHMENT 6		
ATTACHMENT 7		
ATTACHMENT 8		

ATTACHMENT 9		
ATTACHMENT 10		
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ATTACHMENT 13		
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ATTACHMENT 17		
ATTACHMENT 18		
ATTACHMENT 19		
ATTACHMENT 20		

Please comple

ADD PARISH/TOWN COUNCIL NAME FROM DROP DOWN MENU -
CHARITABLE GROUP) OR OTHER ORGANISATION MANAGES ATTACHMENTS IN YOUR P ORGANISATION AND CONTACT DETAIL
END TO INSTALL AN ATTACHMENT TO A NORTH YORKSHIRE COUNCIL STREET LIGHTIN

ATTACHMENT LOCATION	
QUESTION 5	**QUESTION 6**
TO ENSURE WE HAVE ACCURATE INFORMATION PLEASE ADD A WHAT3WORDS LOCATION USING THE LINK BELOW	ADD STREET LIGHT ASSET ID USED FOR THE ATTACHMENT (Eg - COLUMN NUMBER ON SITE) - USE LINK BELOW IF UNSURE OF REFERENCE NUMBER
https://what3words.com	https://myaccount.northyorks.gov.uk/streetlight
what3words /// The simplest way to talk about location	5

ete all relevant sections in

ARISH AREA PLEASE ADD NAME OF THAT
G ASSET -SELECT FROM DROP DOWN MENU

ATTACHMENT TYPE	
QUESTION 7	**QUESTION 8**
SELECT THE ATTACHMENT TYPE FROM THE DROP DOWN MENU	DOES THE ATTACHMENT CONSUME ELECTRICITY
Festive decoration	YES

blue as part of your submission. We cannot accept s

ENERGY USE AND ENERGY SUBMISSIONS
QUESTION 9
IF ATTACHMENT CONSUMES ELECTRICTY, ADD YOUR ARRANGEMENT FOR PAYMENT OF ENERGY FROM THE DROP DOWN LIST
Town/Parish/Organisation declare energy consumption direct to DNO

separate spreadsheets or plans.

	Nun Monkton
	NO - our organisation does not attach any equipment to NYC asset

CONTRACTOR COMPOTENCE		**INSURANCE**
QUESTION 10	**QUESTION 11**	**QUESTION 12**
ADD NAME OF CONTRACTOR FOR INSTALLATION OF EXISTING OR PROPOSED ATTACHMENT	ANY PARISH OR TOWN COUNCIL MUST ENSURE THEY EMPLOY COMPOTENT CONTRACTORS TO CARRY OUT ELECTRICAL WORK. CONTRACTORS MUST BE HERS REGISTERED (HIGHWAY ELECTRICAL REGISTRATION SCHEME) - IS YOUR CONTRACTOR HERS REGISTERED ?	DO YOU HOLD PUBLIC LIABILTY INSURANCE FOR THE INITIAL INSTALLATION AND DEPLOYMENT PERIOD
J BLOGGS ELECTRICAL	NO	YES

s

OWNER
QUESTION 13
WHO IS THE OWNER OF THE ATTACHMENT
TOWN COUNCIL



FURTHER COMMENTS
QUESTION 14
PLEASE ADD ANY FURTHER COMMENTS SPECIFC TO THE ATTACHMENT
ONLY INSTALLED NOV TO JAN

Update on 20mph change

2 messages

Claire Chambers <ce.chambers@live.co.uk> 17 August 2026 at 18:17
To: David Wood <davewoodmc@gmail.com>, Joe Hawkwood <Joehawkwood@hotmail.com>, Tom E Morrison <tom@bigskysong.com>, SVE mobile <steve.v.evans@outlook.com>
Cc: Monkton Nun <nunmonktonpc@gmail.com>

Hi all

I exchanged emails with Darren at Highways about the 20mph change.

The statutory consultation has completed with no issues. It has now passed to their Legal Dept so it can be advertised for 3 weeks. If it receives no objections, then the order for the work will go ahead and likely to be delivered in early New Year 2027.

If we get objections, then the timeline is slower.

We've ordered the VAS sign and Darren has ordered the post so that they can install that too.

So slowly but surely it's edging forward!

Claire

Tom E Morrison <tom@bigskysong.com> 17 August 2026 at 20:29
To: Claire Chambers <ce.chambers@live.co.uk>
Cc: David Wood <davewoodmc@gmail.com>, Joe Hawkwood <joehawkwood@hotmail.com>, mobile SVE <steve.v.evans@outlook.com>, Monkton Nun <nunmonktonpc@gmail.com>

Well done!!

Sent from my iPhone

> On 17 Aug 2026, at 18:17, Claire Chambers <ce.chambers@live.co.uk> wrote:
>
> Hi all
[Quoted text hidden]
> _____
> This email has been scanned by iomartcloud.
> http://www.iomartcloud.com/
>

Re: VAS sign post - Nun Monkton

1 message

Claire Chambers <ce.chambers@live.co.uk> 30 September 2026 at 11:32
To: Darren Griffiths <Darren.Griffiths@northyorks.gov.uk>
Cc: Monkton Nun <nunmonktonpc@gmail.com>, "Cllr.Arnold Warneken" <Cllr.Arnold.Warneken@northyorks.gov.uk>, mobile SVE <steve.v.evans@outlook.com>

Many thanks Darren, much appreciated.

Claire Chambers

On 30 Sep 2026, at 11:20, Darren Griffiths <Darren.Griffiths@northyorks.gov.uk> wrote:

Hi Claire

The post is a long way from anybody's window and no matter where it's positioned, somebody will be able to see the assembly. I have no concerns with the placement if it's as per the plan below.

The LEDS that will be illuminated face drivers and will not cause disturbance to residents on the opposite side of the road.

Regards

Darren

<image001.png>

OFFICIAL

-----Original Message-----
From: Claire Chambers <ce.chambers@live.co.uk>
Sent: 30 September 2026 09:54
To: Darren Griffiths <Darren.Griffiths@northyorks.gov.uk>
Cc: Nun Monkton <nunmonktonpc@gmail.com>; Cllr.Arnold Warneken <Cllr.Arnold.Warneken@northyorks.gov.uk>; SVE mobile <steve.v.evans@outlook.com>
Subject: VAS sign post - Nun Monkton

Hi Darren

It looks like the post for the new VAS sign was installed yesterday. Thank you.

The people who live in the house opposite have since written to me concerned at its placement as it's opposite their living room / bedroom windows.

I know we agreed for it to be opposite the right hand bend sign (where it looks to have been positioned). Are there any guidelines for its position near to homes?

Do you have any experience of similar circumstances so that I can allay their fears of light pollution / disturbance on their property?

We didn't liaise directly with them about the sign's position but we did issue comms from the parish council to the village advising where the sign would be located (back in April). The position, as you recall, was proposed by yourselves, to ensure it captures vehicles entering the 30mph zone.

Any advice or reassurance would be helpful. As you know, Nun Monkton has no street lights so people are used to it being dark at night.

Many thanks

Claire

Claire Chambers

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For information about how we process data, please see our Privacy Notice at www.northyorks.gov.uk/privacynotice.

Gmail Nun Monkton <nunmonktonpc@gmail.com>

Re: Nun Monkton - next meeting date / culvert issue under main village road

1 message

Claire Chambers <ce.chambers@live.co.uk> 1 October 2026 at 15:49
To: Christopher Blackburn <Christopher.Blackburn@northyorks.gov.uk>
Cc: "Cllr.Arnold Warneken" <Cllr.Arnold.Warneken@northyorks.gov.uk>, Area6 Boroughbridge <Area6.Boroughbridge@northyorks.gov.uk>, Monkton Nun <nunmonktonpc@gmail.com>

Many thanks Chris

Claire Chambers

On 1 Oct 2026, at 08:59, Christopher Blackburn <Christopher.Blackburn@northyorks.gov.uk> wrote:

Dear Claire

Please accept my apologies for the delay in getting back to you about the culvert works.

I have checked with the engineers, and the order has been raised and needs to be scheduled in. However, we will arrange an onsite meeting to discuss the works ahead of them starting, so to confirm the start date & agree the best days/times etc. We will also arrange delivery of a letter to residents / businesses ahead of the works commencing.

Kind regards

Chris Blackburn

Highways Customer Communication Officer

Tel: 0300 131 2 131

Email: Area6.boroughbridge@northyorks.gov.uk

Area 6, Highways Depot, Stump Cross, Boroughbridge, Y051 9HU

<image001.png>

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OFFICIAL

From: Claire Chambers <ce.chambers@live.co.uk>
Sent: 08 September 2026 21:55
To: Christopher Blackburn <Christopher.Blackburn@northyorks.gov.uk>
Cc: Cllr.Arnold Warneken <Cllr.Arnold.Warneken@northyorks.gov.uk>
Subject: Re: Nun Monkton - next meeting date / culvert issue under main village road

Hi Chris

I hope you've managed to get a break this summer.

I was wondering if there was an update from the engineer on the work to repair the culvert? I saw someone at the site last week taking measurements.

We have a PC meeting next week so I was hoping to give an update, if possible.

Many thanks

Claire

Claire Chambers

Chair, Nun Monkton PC

> On 8 Jun 2026, at 14:29, Christopher Blackburn <Christopher.Blackburn@northyorks.gov.uk> wrote:
>
> Thank you for this update, Claire,
>
> I will let the engineers know and then get back to you once I know their plan.
>
> Kind regards
>
> Chris Blackburn
>
> Highways Customer Communication Officer
>
> Tel: 0300 131 2 131
>
> Email: Area6.boroughbridge@northyorks.gov.uk
>
> Area 6, Highways Depot, Stump Cross, Boroughbridge, Y051 9HU
>
> <image001.png>

OFFICIAL

From: Claire Chambers <ce.chambers@live.co.uk>
Sent: 08 June 2026 13:24
To: Christopher Blackburn <Christopher.Blackburn@northyorks.gov.uk>
Cc: Cllr.Arnold Warneken <Cllr.Arnold.Warneken@northyorks.gov.uk>
Subject: Re: Nun Monkton - next meeting date / culvert issue under main village road

Hi Chris

I've spoken to The Alice Hawthorn and evening works on Sunday and Monday nights are best for them and avoid them having to cancel hotel and lunch / dinner reservations.

A Monday daytime would work in school holidays but of course not ideal for other businesses.

Thanks

Claire

Claire Chambers

> On 8 Jun 2026, at 12:00, Christopher Blackburn <Christopher.Blackburn@northyorks.gov.uk> wrote:
>
> Dear Arnold,
>
> Claire sent the attached email about the trade at the Alice Hawthorne and ideas for when the works could take place.
>
> I am just awaiting how long the works would take, but the full width of the road would need to be excavated so it will need to be closed. The team are looking at placing a steel plate if the works go over a couple days when they are not onsite so the road can be used.
>
> Once the team have a plan I will share this with you both.
>
> Claire – if you could talk to the owners of the Alice Hawthorn to test your idea that would be helpful.
>
> Kind regards
>
> Chris Blackburn
>
> Highways Customer Communication Officer
>
> Tel: 0300 131 2 131
>
> Email: Area6.boroughbridge@northyorks.gov.uk
>
> Area 6, Highways Depot, Stump Cross, Boroughbridge, Y051 9HU
>
> <image003.png>

OFFICIAL

From: Cllr.Arnold Warneken <Cllr.Arnold.Warneken@northyorks.gov.uk>
Sent: 08 June 2026 11:54
To: Christopher Blackburn <Christopher.Blackburn@northyorks.gov.uk>; ce.chambers <ce.chambers@live.co.uk>
Subject: RE: Nun Monkton - next meeting date / culvert issue under main village road

Morning

There is never an ideal time to do this but I would have thought school holidays would be best , on weekdays in the daytime

Would it be a full closure or would access be made available?

Arnold

<image001.png>

Arnold Warneken

Councillor for Ouseburn Division | North Yorkshire Council

m: 07702 121386

a: Goosemoor Organics, Cowthorpe, Wetherby LS22 5EU

<image002.png>

Don't ever mistake my silence for ignorance, my calmness for acceptance or my kindness for weakness.Compassion and tolerance are not a sign of weakness, but a sign of strength.

Dalai Lama

OFFICIAL

From: Christopher Blackburn <Christopher.Blackburn@northyorks.gov.uk>
Sent: 04 June 2026 16:06
To: ce.chambers <ce.chambers@live.co.uk>
Cc: Cllr.Arnold Warneken <Cllr.Arnold.Warneken@northyorks.gov.uk>
Subject: FW: Nun Monkton - next meeting date / culvert issue under main village road

Dear Claire,

Thank you for the videos and photos, these have been very helpful

The team have now had chance to review the videos/photos and advise they will need to arrange to carry out an excavation which will include the full width of the road to do the necessary works to repair / replace the piping.

However, this would result in a road closure during the excavation and works within, so I wanted to reach out to see if it would be better to do evening works or day works and if a weekday or weekend would be better and/or if school holidays would be better?

I appreciate there is no simple answer, but clearly the works are needed but wanted your thoughts on when would be best.

Kind regards

Chris Blackburn

Highways Customer Communication Officer

Tel: 0300 131 2 131

Email: Area6.boroughbridge@northyorks.gov.uk

Area 6, Highways Depot, Stump Cross, Boroughbridge, Y051 9HU

<image003.png>

Thanks

Chris

OFFICIAL

OFFICIAL

From: Claire Chambers <ce.chambers@live.co.uk>
Sent: 28 May 2026 12:14
To: Area6 Boroughbridge <Area6.Boroughbridge@northyorks.gov.uk>
Cc: Cllr.Arnold Warneken <Cllr.Arnold.Warneken@northyorks.gov.uk>
Subject: Re: Nun Monkton - next meeting date / culvert issue under main village road

Thanks Chris

We can send a copy of the video as it clearly shows a drop in the pipe around 4-5 metres from the opening of the Culvert.

They couldn't get their camera through any further for the inspection.

I'll work out a way to download the video and send it to you.

Thanks

Claire

Claire Chambers

On 28 May 2026, at 09:02, Area6 Boroughbridge <Area6.Boroughbridge@northyorks.gov.uk> wrote:

Good morning, Claire & Arnold,

I wanted to provide an update following the concern raised in regards the culvert that runs under the road. The engineer has been on site and has advised that water is flowing but the manhole at the side of the road was holding water (see photo), he has raised an order to have the culvert that runs under the road cleaned, so we will see if this resolves the issue or if other works may be needed.

The works are ordered under reference 289108 and will be completed within the next 30 days.

If you do have a copy of any video surveys completed by your contractor that could be shared with us, that may help the engineer with their investigations.

<image004.png>

<image005.png>

Kind regards

Chris Blackburn

Highways Customer Communication Officer

Tel: 0300 131 2 131

Email: Area6.boroughbridge@northyorks.gov.uk

Area 6, Highways Depot, Stump Cross, Boroughbridge, Y051 9HU

<image006.png>

OFFICIAL

OFFICIAL

From: Claire Chambers <ce.chambers@live.co.uk>
Sent: 17 April 2026 20:51
To: Cllr.Arnold Warneken <Cllr.Arnold.Warneken@northyorks.gov.uk>
Cc: mike.wickens@northyorks.gov.uk
Subject: Nun Monkton - next meeting date / culvert issue under main village road

Hi Arnold

Many thanks for making the time to join our Parish Council meeting this week. Our next one is confirmed for Thursday 21st May.

As we mentioned in the meeting, we have an issue with a culvert that runs under the main road in the village. I attach a picture showing the culvert marked in red and the area it travels under the road (What three words: codes.conducted.surprises).

We undertook some maintenance of the open beck at one side and also had the culvert inspected at the same time.

They were not able to complete the full inspection as the pipe was showing as having dropped and they couldn't get the camera any further. We estimate the dropped pipe to be under the road (we have some photos / video footage of needed) based on the distance the camera travelled.

The culvert runs from one side of the Village Green to the other, into Mill Syke. Ainsty Drainage look after Mill Syke but not the culvert.

It carries surface water drainage for 3 properties and septic tank outflow from an additional property so it has some utility use not just run off from fields.

We're not quite sure what to do next in terms of organising a repair.

As it runs under the road we'd appreciate your help in following this up with the relevant team. For info, Highways regularly jet the culvert as part of maintenance so I'm not sure if that means Highways can help fix the issue. I have copied in Mike Wickens as you suggested (I had to guess his email address so it may not be correct!)

Many thanks for your help.

Claire

Claire Chambers

Chair, Nun Monkton Parish Council

07800 697058

<image003.jpg>

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advise that you take your own steps to ensure that they are actually virus-free.

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<mime-attachment>

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image001.png
40K

NORTH YORKSHIRE COUNCIL

Parish Clerk
Nun Monkton Parish

Planning Services
North Yorkshire Council
PO Box 787
Harrogate
HG1 9RW
Tel: 0300 131 2 131
Email: dmst.har@northyorks.gov.uk
Web: www.northyorks.gov.uk

Your Ref:
Our Ref: DCPARISH 26/01789/FUL

Date: 18 September 2026

PARISH COUNCIL NOTIFICATION - PLEASE RETURN NOT LATER THAN 12 October 2026

APPLICATION NO:	26/01789/FUL
PROPOSAL:	Two storey rear extension and installation of mono-pitched roofs over the existing dormer-style front windows.
LOCATION:	Chapel House The Green Nun Monkton Village Nun Monkton North Yorkshire YO26 8EW
GRID REF:	E 450798 N 457760
APPLICANT:	Mr Martin Crossley
PUBLIC ACCESS:	view file

Please be aware that in a small minority of cases some documents will only be available 24 hours after the issue of this letter, therefore please do not formulate your response until you have been able to access all the information.

If you require any further information or assistance about this particular application please contact me by email, edward.bainbridge@northyorks.gov.uk.

Please indicate A, B, C or D as appropriate and input any comments below.

A The Parish Council has no objections.

B The Parish Council objects on the planning grounds set out below:

C The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out below:

D The Parish Council supports the application.

Date of Response ……
There is no need to sign this consultation response

Please send your comments by email to planningconsultation.har@northyorks.gov.uk
or to North Yorkshire Council, PO Box 787, Harrogate HG1 9RW.

Do not send the views of individual Parish Councillors, either as a list of (possibly conflicting) points or as a batch of separate letters. The Parish Council must form a corporate view.

Gmail Nun Monkton <nunmonktonpc@gmail.com>

TPO Confirmation 64/2026 (HAR)

1 message

tpo@northyorks.gov.uk <tpo@northyorks.gov.uk> 7 October 2026 at 16:16
To: katie@kca-architecture.co.uk, Nunmonktonpc@gmail.com, cllr.Arnold.Warneken@northyorks.gov.uk, development.control@northyorks.gov.uk, Landcharges@northyorks.gov.uk

Dear Sir or Madam,

TREE PRESERVATION ORDER NO. TPO No. 64/2026 (HAR)

TOWN AND COUNTRY PLANNING (TREE PRESERVATION) (ENGLAND) REGULATIONS 2012

Please find attached Notice of Confirmation with Modifications in relation to the above named TPO.

Yours faithfully
Planning Operations Team
tpo@northyorks.gov.uk

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3 attachments

- **Letter.pdf** 134K
- **Tree Preservation Order.pdf** 754K
- **Notice of Confirmation.pdf** 128K

Planning Services
North Yorkshire Council
PO Box 787
Harrogate
HG1 9RW

IMPORTANT THIS COMMUNICATION MAY AFFECT YOUR PROPERTY

Dear Sir/Madam

THE NORTH YORKSHIRE COUNCIL
TPO NO. 64/2026 (HAR)

I write further to my earlier letter advising you of the provisional Tree Preservation Order made by the Council.

The Council recently considered the merits of the Order, and, having taken into account all representations and objections so made, determined that it was expedient to confirm the Order but with modification. I now enclose by way of service Notice of Confirmation and a copy of the modified Order, which is now brought into full operation.

If you disagree with the Council's decision you can challenge it by applying to the High Court under Sections 284 and 288 of the Town and Country Planning Act 1990. You can apply to the High Court if you believe:

1) the order is not within the powers of the Town and Country Planning Act 1990;or

2) the requirements of the 1990 Act or Town and Country Planning (Tree Preservation) (England) Regulations 2012 have not been met.

You must apply to the High Court within six weeks from the date of our decision.

Should you have any queries, in respect of either the confirmation of this Order or about obtaining consent for works to the protected trees in the future, please do not hesitate to contact me.

Yours faithfully

Lisa Alder
Senior Planning Officer
lisa.alder@northyorks.gov.uk
01423 556645

THE TOWN AND COUNTRY PLANNING ACT 1990
THE NORTH YORKSHIRE COUNCIL
TREE PRESERVATION ORDER
TPO NO. 64/2026 (HAR) – MONKS APPROACH, FRANK LANE, NUN MONKTON, YO26 8EJ
NOTICE OF CONFIRMATION

NOTICE IS HEREBY GIVEN that The North Yorkshire Council in pursuance of its powers as Local Planning Authority under the Town and Country Planning Act 1990 as amended has on 14 September 2026 confirmed the above Tree Preservation Order made by the said Council on 9 July 2026 modified by removing the original T1 from the order which was incorrectly marked as an Oak tree, add the correct Oak tree as T3 and re-number the existing Oak trees within the order as T1 and T2 on 14 September 2026.

Dated 7 October 2026

Signed on behalf of The North Yorkshire Council



Martin Grainger
Head of Development Management

Authorised by the Council to sign in that behalf

TOWN AND COUNTRY PLANNING ACT 1990
TREE PRESERVATION ORDER
TPO NO. 64/2026 (HAR)
MONKS APPROACH, FRANK LANE, NUN MONKTON, NORTH YORKSHIRE, YO26 8EJ

The North Yorkshire Council, in exercise of the powers conferred on them by section 198 of the Town and Country Planning Act 1990 hereby make the following Order:-

CITATION

1. This Order may be cited as The North Yorkshire Council **TPO No. 64/2026 (HAR)**

INTERPRETATION

2. (1) In this Order "the authority" means The North Yorkshire Council

(2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation) (England) Regulations 2012.

EFFECT

3. (1) Subject to article 4, this Order takes effect provisionally on the date on which it is made.

(2) Without prejudice to subsection (7) of section 198 (power to make tree preservation orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners) and, subject to the exceptions in regulation 14, no person shall –

(a) cut down, top, lop uproot, wilfully damage, or wilfully destroy; or

(b) cause or permit the cutting down, topping, lopping, wilful damage or wilful destruction of,

any tree specified in the Schedule to this Order except with the written consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

APPLICATION TO TREES PLANTED PURSUANT TO A CONDITION

4. In relation to any tree identified in the first column of the Schedule by the letter “C”, being a tree to be planted pursuant to a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Dated: 9 July 2026

Signed on behalf of

THE NORTH YORKSHIRE COUNCIL



Martin Grainger
Head of Development Management

Authorised by the Council to sign in that behalf

CONFIRMATION OF ORDER

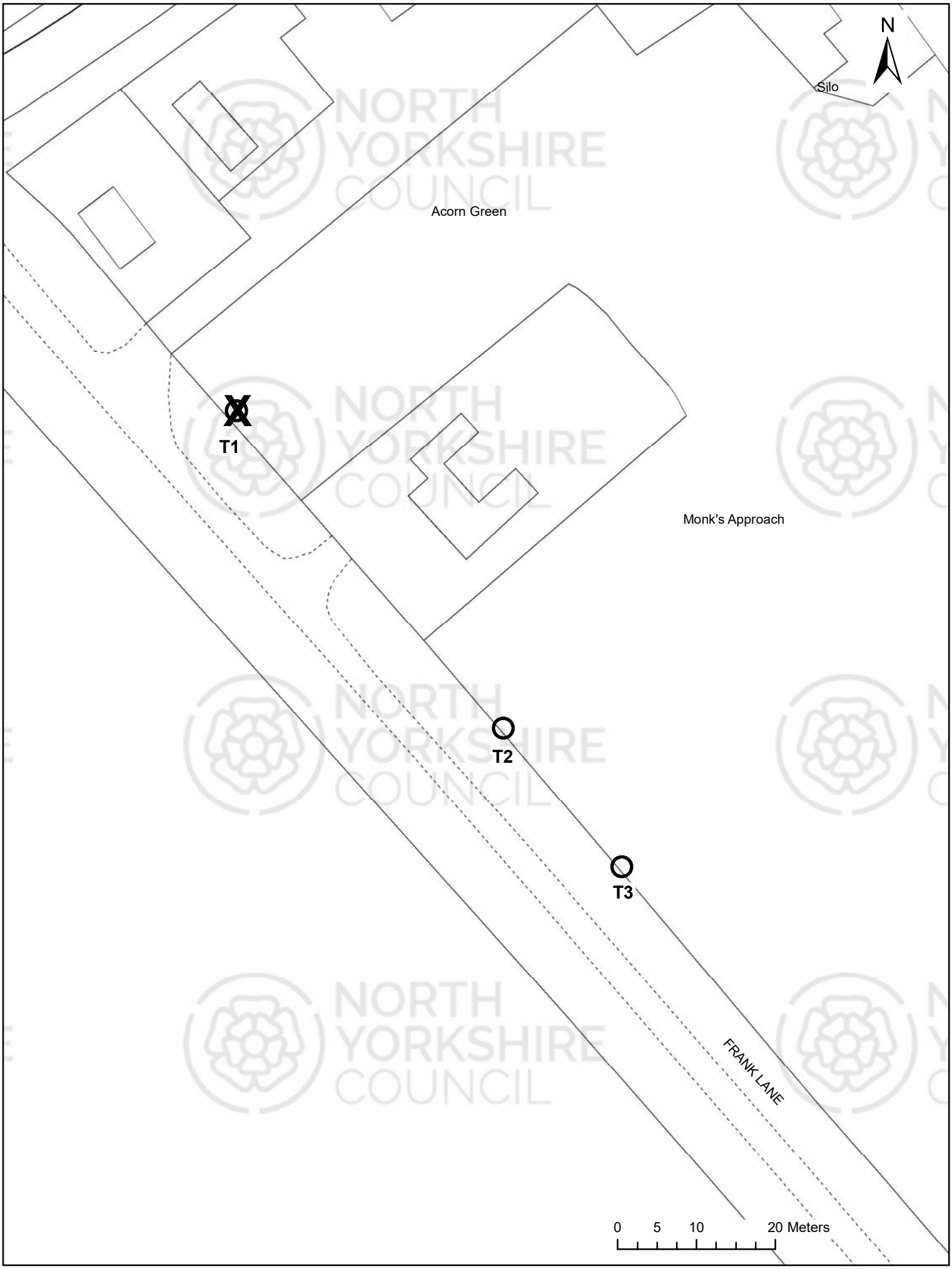
This Order was confirmed by The North Yorkshire Council subject to the modifications indicated by the amended map and schedule, the modifications being remove the original T1 from the order which was incorrectly marked as an Oak tree, add the correct Oak tree as T3 and re-number the existing Oak trees within the order as T1 and T2 on 14 September 2026.

Signed on behalf of The North Yorkshire Council



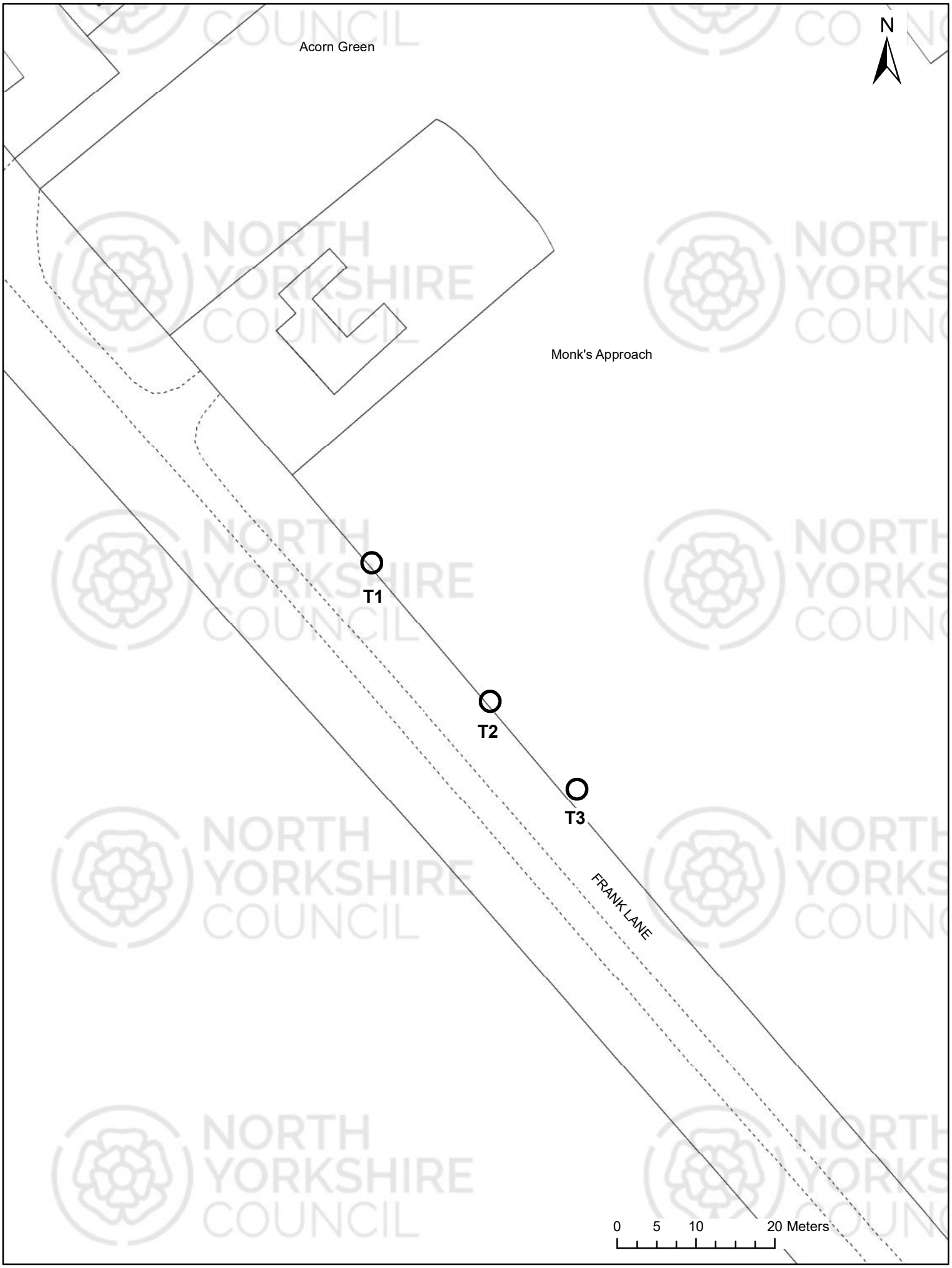
Martin Grainger
Head of Development Management

Authorised by the Council to sign in that behalf



TPO No.64.2026 (HAR)
Monks Approach, Frank Lane, Nun Monkton, YO26 8EJ

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Monks Approach, Frank Lane, Nun Monkton, YO26 8EJ

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TREE PRESERVATION ORDER
TPO NO 26/00064/TPORDR
Monks Approach, Frank Lane, Nun Monkton, North Yorkshire, YO26 8EJ

FIRST SCHEDULE

Ref on Map	Description	Situation
TREE SPECIFIED INDIVIDUALLY (encircled in black on the map)		
~~T1~~	~~Oak~~	~~449198 457898~~
T2 (relabelled T1)	Oak	449231 457858
T3 (relabelled T2)	Oak	449246 457840

GROUPS OF TREES (within a broken black line on the map)

None

WOODLANDS (within a continuous black line on the map)

None

TREES SPECIFIED BY REFERENCE TO AN AREA (within a dotted black line on the map)

None

TREE PRESERVATION ORDER
TPO NO 26/00064/TPORDR
Monks Approach, Frank Lane, Nun Monkton, North Yorkshire, YO26 8EJ

FIRST SCHEDULE

Ref on Map	Description	Situation
TREE SPECIFIED INDIVIDUALLY (encircled in black on the map)		
T1	Oak	449231 457858
T2	Oak	449246 457840
T3	Oak	449258 457829

GROUPS OF TREES (within a broken black line on the map)

None

WOODLANDS (within a continuous black line on the map)

None

TREES SPECIFIED BY REFERENCE TO AN AREA (within a dotted black line on the map)

None

Gmail Nun Monkton <nunmonktonpc@gmail.com>

Re: Re. Tarmacing Works to School Hammerhead

Claire Chambers <ce.chambers@live.co.uk> 8 October 2026 at 13:04
To: Tom Henderson <tom@earlswood-construction.co.uk>
Cc: Monkton Nun <nunmonktonpc@gmail.com>, Joe Hawkwood <Joehawkwood@hotmail.com>

Thank you
Claire Chambers

On 8 Oct 2026, at 12:36, Tom Henderson <tom@earlswood-construction.co.uk> wrote:

Hi Claire

That works as we need to do the works 26/27 to get ready for the 29th 👍🏻

Thanks

Tom

Tom Henderson
Managing Director
M: 07554 093077
T: 01937 865450

Earlswood Construction Ltd, Unit 6, Rabbit Hill Business Park, Great North Road, Arkendale, HG5 0FF

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From: Claire Chambers <ce.chambers@live.co.uk>
Sent: Thursday, 08 October 2026 12:32:51
To: Tom Henderson <tom@earlswood-construction.co.uk>
Cc: Monkton Nun <nunmonktonpc@gmail.com>; Joe Hawkwood <Joehawkwood@hotmail.com>
Subject: Re: Re. Tarmacing Works to School Hammerhead

Thanks Tom

Given the amount we'l have to approve at our next meeting on 21st October. Is that ok for your timings?

Rob, we'll need to add to our next agenda.

Claire
Claire Chambers

On 8 Oct 2026, at 11:44, Tom Henderson <tom@earlswood-construction.co.uk> wrote:

Hi Claire,

I hope you are well, I met with Joe a couple of weeks ago to run through the 2nd hammerhead and the edging that we need to provide so that the tarmac has an edge to be laid to.

We basically have to create a solid edge for us to run the tarmac to against the gravel so that it provides you with a finish which will last.

The cost for providing this would be £1,115.28 plus VAT. I have utilised the one of the days to be the same time as the prep work to the hammerheads to keep the cost down.

I hope this is ok and once you let me know I will raise the invoice.

The tarmac work is still on for the 29th and 30th October.

Thanks

Tom

From: Claire Chambers <ce.chambers@live.co.uk>
Date: Wednesday, 15 July 2026 at 12:17
To: Tom Henderson <tom@earlswood-construction.co.uk>
Cc: Monkton Nun <nunmonktonpc@gmail.com>; Joe Hawkwood <Joehawkwood@hotmail.com>
Subject: Re: Re. Tarmacing Works to School Hammerhead

Thank you

On 15 Jul 2026, at 12:07, Tom Henderson <tom@earlswood-construction.co.uk> wrote:

Hi Claire

Yes that's fine no problem

Thanks

Tom

Tom Henderson

Managing Director

M: 07554 093077
T: 01937 865450

Earlswood Construction Ltd, Unit 6, Rabbit Hill Business Park, Great North Road, Arkendale, HG5 0FF

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From: Claire Chambers <ce.chambers@live.co.uk>
Sent: Wednesday, 15 July 2026 11:51:33
To: Tom Henderson <tom@earlswood-construction.co.uk>
Cc: Monkton Nun <nunmonktonpc@gmail.com>; Joe Hawkwood <Joehawkwood@hotmail.com>
Subject: Re: Re. Tarmacing Works to School Hammerhead

Thanks Tom

I won't be able to get a cheque by 15th July for the deposit.,

I'll need to ask Helen to write it and post it to me to be signed. Is that ok?

Claire
Claire Chambers

> On 15 Jul 2026, at 10:50, Tom Henderson <tom@earlswood-construction.co.uk> wrote:
>
> Hi Claire
>
> No problem at all.
>
> Joe, just drop me a text when you are free
>
> Thanks
>
> Tom
>
> ---
>
> **From:** Claire Chambers <ce.chambers@live.co.uk>
> **Date:** Tuesday, 14 July 2026 at 23:45
> **To:** Tom Henderson <tom@earlswood-construction.

co.uk>
Cc: Monkton Nun <nunmonktonpc@gmail.com>; Joe Hawkwood <Joehawkwood@hotmail.com>
Subject: Re: Re. Tarmacing Works to School Hammerhead

Thanks Tom

We agreed to go ahead with this work as well.

Joe is happy to meet you on site to talk about the 'hard edge' with the rest of the track. Perhaps that is discussed when you've scraped it back.

Claire

> On 10 Jul 2026, at 17:46, Tom Henderson <tom@earlswood-construction.co.uk> wrote:
>
> Hi Claire,
>
> Thanks for your email, apologies for not coming back sooner we have been trying to get the works underway at West Side Farm (which have now finally commenced).
>
> I will keep you in the loop with progress at WSF so that we can provide you with enough notice of commence of works etc.
>
> In terms of the smaller section up the road, I would say that this would be at a cost of £2,400 plus VAT if it was done at the same time utilising the same plant. As discussed when we met really this should have a 'hard' edge as it meets the gravel path but I have left this out for now to keep the costs down. The tarmac will last for a long time but the edge where it meets the gravel track will start to deteriorate first. Happy to look at it on site to discuss further to help.
>
> Please could you send me the Parish Council's details across so an invoice can be raised for the school hammerhead area so that we can officially book the works in
>
> Thanks in advance and have a good weekend
>
> Tom

From: Claire Chambers <ce.chambers@live.co.uk>
Date: Tuesday, 23 June 2026 at 21:52
To: Tom Henderson <tom@earlswood-construction.co.uk>
Cc: Monkton Nun <nunmonktonpc@gmail.com>; Joe Hawkwood <Joehawkwood@hotmail.com>
Subject: Fwd: Re. Tarmacing Works to School Hammerhead

Hi Tom

Thanks again for meeting with Joe. Steve and myself last Thursday.

As mentioned, we reviewed the quote at our meeting this evening and we'd like to go ahead, to coincide with the work at West Side Farm as planned.

Ideally, we'd like to include the small section of the track (opposite Apple Tree Farm that we talked about) as well. I know you were going to check with the tarmac supplier what extra might be required to complete that. If it changes the quiet, just let me know.

Once you have a date, then let me know (via this email or my mobile below) and I can inform the village via our WhatsApp and village email.

Many thanks
Claire

Claire Chambers
Chair, Nun Monkton Parish Council
07800 697058

Begin forwarded message:

> **From:** Gordon Jackson <gjackson_650@yahoo.com>
> **Date:** 28 May 2026 at 10:40:05 BST
> **To:** ce.chambers@live.co.uk
> **Subject: Re. Tarmacing Works to School Hammerhead**
> **Reply-To:** Gordon Jackson <gjackson_650@yahoo.com>
>
> Tom's Quote.
>
> Yahoo Mail: Search, organise, conquer
>
> > ----- Forwarded message -----
> > **From:** "Tom Henderson" <tom@earlswood-construction.

co.uk>
To: "gjackson_650@yahoo.com" <gjackson_650@yahoo.com>
Cc:
Sent: Wed, 27 May 2026 at 11:07
Subject: Re. Tarmacing Works to School Hammerhead

Hi Gorden,

Please find attached a copy of our quote for the tarmac works to the school hammerhead as requested.

Any questions please let me know

Thanks

Tom

Tom Henderson
Managing Director
M: 07554 093077
T: 01937 865450

Earlswood Construction Ltd, Unit 6, Rabbit Hill Business Park, Great North Road, Arkendale, HG5 0FF

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Nun Monkton Parish Council



Briefing Paper: Section 106, Community Infrastructure Levy and Burial Ground Funding.

Dated: 11th October 2026

Produced by the clerk

This paper is intended to provide councillors with a formal briefing on the distinction between Section 106 planning obligations and the Community Infrastructure Levy (CIL), and to summarise the position relating to Nun Monkton Parish Council's burial ground commuted sum.

1. Background

The clerk has felt it prudent to provide the Council with a clearer explanation of how developer contributions may be made available to the parish council, and how this differs between Section 106 and CIL.

The Council should also note the summary of the current position regarding the burial ground allocation shown in the commuted sums schedule.

2. Section 106 planning obligations

Section 106, often referred to as S106, is a planning obligation attached to a particular development. It is secured through a legal agreement and is normally used to address site-specific impacts of that development.

For parish councils, S106 money is not held by the parish council itself. It is retained by North Yorkshire Council, and the parish council must apply for the relevant funding in accordance with the terms of the agreement and any associated guidance.

The money is therefore controlled by the local planning authority and is only released where the proposed expenditure fits the agreed purpose.

3. Community Infrastructure Levy (CIL)

The Community Infrastructure Levy is a separate planning charge collected by North Yorkshire Council on certain forms of development.

Unlike Section 106, CIL is a broader charge intended to contribute to wider infrastructure provision across the area. In parish council terms, CIL is collected by North Yorkshire Council and then passed on to the parish council in accordance with the statutory CIL arrangements and spending guidance.



The parish council does not receive the full amount collected from development within its area.

4. CIL allocation to parish councils

The usual position is that the parish council receives 15% of the CIL collected. However, where the parish council has adopted a Neighbourhood Development Plan (NDP), the parish council may receive 25% instead.

This higher proportion is intended to reflect the community role of a made NDP and the increased local plan-making contribution by the parish council.

5. Nun Monkton's current position

The commuted sums information provided shows that Nun Monkton Parish Council has a burial ground entry classified under the cemetery typology (CEM).

The schedule shows available spend of £268.28 with a spent-by date of 09/10/2018.

A separate entry exists for The Common under amenity greenspace, with available spend of £3,072.00 and a spent-by date of 24/02/2032.

6. Updated position confirmed by North Yorkshire Council

North Yorkshire Council's S106 team has confirmed that the funds shown as expired remain available for expenditure. Accordingly, the burial ground allocation should still be treated as available to the parish council, subject to the usual rules governing eligible expenditure and the application process.

7. Burial ground use

The commuted sums guidance identifies cemeteries, churchyards and other burial grounds as an eligible category for expenditure.

Permitted uses include land purchase, water points, hedges and fencing, bulbs, shrubs and trees, drainage, seating, bins, pathways, interpretation boards, accessibility works and directly related professional fees.

The guidance also makes clear that commuted sums may not be used for routine maintenance.



8. Practical implications for the Council

The key practical point is that the burial ground allocation remains available, despite the date shown against it in the schedule.

The Council may therefore wish to consider whether there are any eligible improvement works at the burial ground that could be progressed. Any proposal would still need to fit within the burial ground typology and follow the application process set out by North Yorkshire Council.

9. Recommendations

It is recommended that the Council:

1. notes the difference between S106 and CIL;
2. notes that S106 is retained by North Yorkshire Council and must be applied for by the parish council;
3. notes that CIL is collected by North Yorkshire Council and redistributed to the parish council subject to spending guidance;
4. notes the 15% / 25% CIL position; and
5. seeks written confirmation from North Yorkshire Council as to the current status of the burial ground allocation.

Commuted Sums – permissible expenditure

Commuted sums are monies gained from new provision of residential dwellings within the council area. The Provision of Open Space and Village Halls Supplementary Planning Document (SPD) links to the Harrogate District Local Plan 2014-2035.

Commuted Sums are collected in 8 typologies;

- Allotments (ALLOT)
- Amenity Greenspaces (including Green Corridors) (AGSGC)
- Cemeteries (CEM)
- Provision for Children and Young People (CYP)
- Natural and Semi-Natural Greenspaces (NSNGS)
- Outdoor Sports Facilities (OSF)
- Parks & Gardens (P&G)
- Village Halls (VH) (applicable in the rural areas only)

At the planning application stage, records of existing or proposed sites are consulted in line with the Provision of Open Space and Village Halls Supplementary Planning Document (SPD) to determine whether commuted sums are payable and to which sites. As part of the planning regulations, the commuted sum is identified in the S106 Agreement along with the agreed payment terms.

These monies are then held separately to North Yorkshire Council's normal budgets, each sum being ring-fenced for the site for which it was raised. It is then made available in grant form to applicants (usually Parish Councils, Sports Clubs or Village Hall Committees) for the improvement of the open spaces and village halls for which they were gathered. There are restrictions on what the monies can and cannot be spent on (mostly due to legal reasons), which follow later in this document.

Things to note regarding expenditure:

a) Audit Trail
Any expenditure incurred in relation to a commuted sum must have an audit trail. All developers have a right to see where their commuted sum contributions have been allocated and a right to see financial accounts identifying the commitment of the commuted sum.

b) Security Of Tenure
Commuted sum expenditure will only be approved for schemes developed on land in which there is a security of tenure for at least 10 years can be demonstrated or which is directly owned by the Parish, Sports Association or applying group.

c) Exclusions
Commuted sums secured for public open space provision and village halls cannot be used to fund *maintenance* of new or existing facilities. Commuted sums are generated specifically in association with the need for public open spaces provision.

The commuted sum cannot be used either directly or indirectly to improve or construct social or club house facilities. This is excluded by Government policy ('Companion Guide to PPS17: Planning for Open Space, Sport and Recreation', ODPM).

d) Timescale
The expenditure of the funds must take place within 10 years of the commuted sum being received by North Yorkshire Council. After this date the unspent monies will be returned to developer.

e) Application Procedure
In order to meet the restrictions that govern this scheme, the following procedure must usually be followed to release commuted sums.

1. **Clear identification of aspects of scheme to the Community Development Officer using a Project Initiation Document.** This ensures that schemes are valid for commuted sums and avoids disappointment of spending with a view to claiming funds back on an invalid scheme. It is preferred that 'before' photos are submitted also to help with an audit trail.
2. **Obtaining of Three Quotations.** Following the above three quotations are required for the works/goods proposed. These are to be forwarded to the Community Development Officer, indicating the preferred quotation.
3. **Confirmation.** Upon satisfactory receipt of the above, the Community Development Officer will commit the necessary amounts and confirm the monies' availability to the applicants, allowing them to engage the contractor of choice.
4. **Payment**. As the grants are reimbursements, once goods delivered /works are completed to a satisfactory standard, it is usual for the applicants to initially pay the resulting invoice. Forwarding of a copy of the paid invoice to the Community Development Officer with a covering letter will be sufficient to release the funds. It is preferred that 'after' photos are submitted at this point.

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Category Descriptions and Permitted Expenditure

Listed for each category is a brief description and the vision for a high-quality example of each category:

Allotments

Sites to allow those wishing to grow their own food opportunities to promote sustainability, health and social inclusion.

Vision:

Secure sites for the production of home-grown food and flowers with adequate provision of both water and electricity and accessible to people of all physical abilities. Ideally sites should also include car parking, toilet facilities and facilities to deal with non-organic waste material and recycling, be well drained, have good access paths, meeting huts and rubbish bins.

Areas where money can be used:

- Purchase of Land for this use
- Provision, installation and enhancement of Communal Toilet Blocks or Meeting Huts for the use of allotment holders.
- Provision, installation and enhancement of water supplies and electricity points where appropriate.
- Projects to physically increase accessibility.
- Provision, installation and enhancement of pathways
- Improvement of drainage where there is a problem.
- Provision, installation and enhancement of facilities for the disposal of non-compostable rubbish including paper/metal recycling facilities.
- Provision, installation and enhancement of appropriate security measures such as fences.
- Provision, installation and enhancement of Interpretation boards for Education and Contact purposes
- Provision, installation and enhancement of car parking and access roads deemed essential for the allotment facility's use as a such
- Cycle parking (see above)
- Professional fees directly related to the above expenditures

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Amenity Green Space and Green Corridors

Areas near home that can be utilized for informal play. May also include opportunities for walking, cycling or horse riding and wildlife migration opportunities.

Vision:

Publicly accessible grassed and landscaped areas providing for informal activities including jogging, sunbathing and dog walking. They enhance the appearance of residential areas and form a link between green corridors, natural and semi natural space and other local community facilities. For example, incidental grassed areas, landscaped areas and buffer planting provided as part of a high-quality, well-designed development scheme. To be planted using native species where appropriate and managed to take into account the habitats of such flora and fauna. With appropriate access. Areas to be clean, well maintained, free of litter, dog fouling and have sufficient bins and seats (provided).

Areas where money can be used:

- Purchase of Land for this use
- Improving drainage where there is a problem
- Provision, installation and enhancement of Seats, Bins and Dog Bins
- Provision, installation and enhancement of pathways
- Kerbing where appropriate to protect soft verges
- Projects to physically increase accessibility.
- Trees, bulbs and shrub planting, noting that low-level planting may be required to ensure the safety of users.
- Projects to increase biodiversity long-term (preferably with native or semi-native species). Please note that this may include perennial bulbs and flowers, where they fall into this category.
- Projects to increase links with existing path/transport networks (i.e., non-car).
- Provision, installation and enhancement of Interpretation boards for Education and Contact purposes.
- Provision, installation and enhancement of signage
- Professional fees directly related to the above expenditures

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Cemeteries, Church Yards and other Burial Grounds

Areas for quiet contemplation and burial of the dead. Often linked with promotion of wildlife conservation and biodiversity.

Vision:

Local provision with cemeteries across the district, which are safe and accessible to all. Well landscaped and laid out areas with highly maintained landscaped features providing pleasant areas to walk, sit, contemplate and reflect. Areas should include facilities such as water points, information boards, historical data, seats, bins, toilets etc. As appropriate, which are fit for purpose.

Areas where money can be used:

- Purchase of Land for this use
- Provision, installation and enhancement of water points for flowers
- Provision, installation and enhancement of hedges and fencing
- Provision, installation and enhancement of bulbs, shrubs and trees
- Improve drainage where it is a problem.
- Provision, installation and enhancement of Seats, Bins and Dog Bins
- Provision, installation and enhancement of appropriate pathways
- Provision, installation and enhancement of Interpretation boards for Education and Contact purposes
- Projects to physically increase accessibility.
- Professional fees directly related to the above expenditures

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Provision for Children and Young People

Formal ‘play’ facilities, including traditional Equipped Play Areas as well as more modern opportunities for the young to explore themselves and their environment.

Vision:

Exciting, stimulating, well equipped areas that provide a wide range of high-quality facilities including play equipment, casual play areas (for kick about, cricket and other ball games), skateboarding areas, bike areas, basketball courts, teen shelters etc as appropriate, which cater for the needs of children and young people of all ages and abilities. Facilities to be well maintained, safe, secure, dog free and located within a clean environment with good access.

Areas where money can be used:

- Purchase of Land for this use
- Improving drainage where there is a problem
- Projects to physically increase accessibility
- Provision, installation and enhancement of traditional playground equipment including but not limited to Swings, Slides, Roundabouts and Climbing Equipment
- Provision, installation and enhancement of less ‘traditional’ static facilities for this age range e.g., Skateboard and BMX facilities, Basketball Courts and where appropriate, Teen Shelters
- Provision and installation of appropriate surfaces for the above use, be they grass, asphalt or wet-pour safety surfacing etc.
- Provision, installation and enhancement of fencing or hedging where appropriate
- Provision, installation and enhancement of Interpretation boards for Education and Contact purposes
- Professional fees directly related to the above expenditures

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Natural and Semi Natural Green Spaces (including urban woodlands)

Areas that allow the appreciation and promotion of natural environs. The primary purpose of natural and semi-natural greenspace is to provide areas for wildlife and nature conservation. These are the open spaces that would usually have the greatest biodiversity value; however, it is recognised that most open spaces will provide some biodiversity value.

Vision:

A well-managed, easily accessible, semi-natural and native environment designated and protected for wildlife and managed to encouraged nature conservation and enhancement. It includes forests, grasslands, nature reserves, wetlands, woodlands etc. It includes water areas, information boards, bins, picnic areas, paths, appropriate car parking and is clean with no litter, fly-tipped rubbish or dog fouling etc.

Areas where money can be used:

- Purchase of Land for this use
- Provision, installation and enhancement of Seats, Picnic Tables, Bins and Dog Bins where appropriate
- Projects to physically increase accessibility.
- Projects to increase biodiversity long-term (preferably with native or semi-native species). Please note that this may include perennial bulbs and flowers, where they fall into this category.
- Improving drainage
- Provision, installation and enhancement of appropriate pathways
- Provision, installation and enhancement of fencing or hedging where appropriate
- Provision and planting of trees (with particular reference to native/semi native species)
- Provision, installation and enhancement of Interpretation boards for Education and Contact purposes.
- Car parking
- Cycle parking
- Provision, installation and enhancement of signage
- Professional fees directly related to the above expenditures

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Outdoor Sports Facilities

Sites that allow participation in formal outdoor sports.

Vision:

Land dedicated to competitive sport or training and/or participation in outdoor sports including the traditional sports pitches such as rugby, cricket and football etc. as well as the less well pursued sports such as tennis, rounders, volleyball etc. Facilities to be of high quality, well drained and include changing rooms, toilets, adequate parking, signage, all weather play areas and floodlights where appropriate. All areas to be clean and well maintained and free from dog fouling

Areas where money can be used:

- Purchase of Land for this use
- Provision, installation and enhancement of facilities including but not limited to playing pitches, goals, basketball hoops, practice areas, floodlights (where appropriate), scoreboards and all-weather playing surfaces.
- Improving drainage where there is a problem
- Provision, installation and enhancement of Seats, Bins and Dog Bins
- Provision, installation and enhancement of pathways
- Provision, installation and enhancement of Changing Rooms/Toilets on-site for use only when linked with relevant sports (note: Provision of ‘Bars’ and other ‘social’ facilities not directly linked with the OSF’s use as such is deemed inappropriate, as are insurance contributions.)
- Projects to physically increase accessibility.
- Landscaping
- Provision and installation of Interpretation boards for Education and Contact purposes.
- Provision, installation and enhancement car parking and access roads deemed essential for the sporting facility’s use as such
- Provision, installation and enhancement of signage and cycle parking
- Professional fees directly related to the above expenditures

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Parks & Gardens:

High quality formal parks and gardens for informal recreation and community events.

Vision:

A landscaped area laid out and managed to high standards, which is well maintained, safe to visit and provides pleasant areas to walk, sit, admire floral and landscape features, shrubs, trees and other natural characteristics. Area to be clean and free from dog fouling and include appropriate facilities (for the size of the site) such as paths, ponds, bandstands, seats, bins, toilets etc. all in a good state of repair.

Areas where money can be used:

- Purchase of Land for this use
- Provision, installation and enhancement of Seats, Bins and Dog Bins
- Provision, installation and enhancement of pathways
- Trees, bulbs and shrub planting
- Provision, installation and enhancement of fencing or hedging where appropriate
- Projects to increase biodiversity long-term (preferably with native or semi-native species). Please note that this may include perennial bulbs and flowers, where they fall into this category
- Projects to physically increase accessibility
- Improving drainage & lighting
- Provision, installation and enhancement of ‘Features’ e.g., Ponds, Sculptures, Bandstands etc. (noting that these features, are the distinguishing features of parks and gardens.)
- Provision, installation and enhancement of interpretation boards for Education and Contact purposes.
- Provision, installation and enhancement of Toilets, Cycle parking or Signage
- Professional fees directly related to the above expenditures

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Village Halls

Village Halls that are fit for purpose and well maintained are invaluable assets for communities, providing a venue for a range of community uses, including as a meeting place for local groups or a place for indoor sport and recreation. The provision of village halls does not apply to within the urban extents of Harrogate, Knaresborough and Ripon as communities within these settlements generally have greater opportunities to access a wider range of community facilities. The urban extent of these settlements is defined by their development limit, as set by local plan policy GS3: Development Limits.

Vision:

"A focal point for community activities for all age groups, providing a clean, warm, safe and well-maintained facility that meets equality of access and health and safety standards and that includes a main hall, a meeting room, a kitchen, toilets, storage space, sufficient equipment, recycling facilities and appropriate car and cycle parking facilities."

Areas where developer contribution monies can be spent are:

- Purchase of land for use as a village hall.
- Projects to physically increase accessibility (including disabled access).
- Provision, installation and enhancement of main hall, meeting room, kitchen, toilets, storage space, recycling facilities, car and cycle parking.
- Provision and enhancement of equipment for village hall activities – e.g., chairs, tables, fridge, microwave.
- Provision, installation and enhancement of heating and lighting.
- Professional fees directly related to the above expenditures.

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Available S106 for Open Space
Parish: Nun Monkton

Division	Parish	Planning Ref Number	Development Name	Spend Site	Typology	Site ID	Spend by	Available TOTAL
Ouseburn	Nun Monkton	18/02438/REM	Land Comprising Field At 450312 458127 , Pool Lane, Nun Monkton, YO26 8EL	The Common	AGS	2694	24/02/32	£3,072.00
Ouseburn	Nun Monkton	08/02978/REM	Rear of Croft House Nun Monkton	Nun Monkton Burial Ground	CEM	4443	09/10/18	£268.28

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The available sums often have an expiry date set out in the Section 106 Legal Agreement. Any sums that are not committed to a project by the expiry date are at risk of being returned to the developer.

The attached document shows the total sums available for your parish, with the funds that need to be spent urgently highlighted in yellow.

We would urge you to consider any projects that may benefit from this funding. If the funds remain uncommitted to a specific project, the developer is entitled to request a refund.

The funds are limited to the listed spend site/area and typology. We can offer advice if required on how the money could be spent, if you are unable to identify a suitable project.

It may be beneficial to contact any other organisations in the Parish that may be able to use these funds, as in addition to Parish Councils, commuted sums can be applied for by the following organisations:

- Town Councils and County Councils
- Community and Volunteer Groups
- Charities
- Other Public Sector Organisations
- Amateur Sports Clubs, offering pay and play options
- Village Halls (in rural areas)

This list is not exhaustive, and applications from other organisations would be considered where they involve the provision or improvement of community accessible open spaces.

We would ask that efforts are made to commit these funds to a project no later than 31st March 2027.

If you need further advice, or would like to start a project, please contact commutedsums@northyorks.gov.uk

Gmail Nun Monkton <nunmonktonpc@gmail.com>

Bonfire Night

1 message

Nun Monkton <nunmonktonpc@gmail.com> 11 October 2026 at 16:28
To: PTFA@nunmonkton.n-yorks.sch.uk
Cc: Claire Chambers <ce.chambers@live.co.uk>

Dear PTFA Chair (and my apologies for not knowing your name 😓),

I hope you're well.

My name is Rob Bareham and I've recently taken over as Clerk to Nun Monkton Parish Council, so I'm just getting up to speed with the various events and activities that take place on Parish Council land.

I understand the annual Bonfire Event is being planned and, as I'm still finding my feet in the role, I'm working through the Council's responsibilities as landowner to make sure everything is in order.

I'd be very grateful if you could send me a copy of the PTFA's Public Liability Insurance and the risk assessment for the event when they're available. The Parish Council needs to have sight of these documents before giving formal permission for the event to go ahead, simply to ensure that it is meeting its responsibilities and that all the appropriate arrangements are in place.

I should also apologise if these documents have already been provided. As I am new to the role and the Council has recently been through a transition between Parish Clerks, I have not been able to locate them in the records available to me. They may well have been filed safely elsewhere, but I wanted to make sure that the Council has everything it needs ahead of its meeting on 21 October so that a decision on the event can be made without unnecessary delay.

I appreciate this is likely to be information that you prepare as part of your normal event planning, and I hope you'll understand that I'm just trying to make sure I'm doing things properly in my new role.

The Council very much values the Bonfire Event and the hard work that goes into organising it each year, and I look forward to working with you and the PTFA in the future.

Many thanks for your help, and please do get in touch if you'd like to discuss anything.

Kind Regards

Rob Bareham
Parish Clerk & Responsible Finance Officer
Nun Monkton Parish Council

Please note that with the small number of hours worked, the Parish Council Manager may take several days to respond to your email.

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Nun Monkton Parish Council
Bank Reconciliations

	HSBC (00616052) Current Account						
	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 63,354.25	**£ 63,354.25**	✓
Apr 26	£ 8,332.73	£ 1,001.38	£ -	£ -	£ 70,685.60	**£ 70,685.60**	✓
May 26	£ -	£ -	£ -	£ -	£ 70,685.60		
Jun 26	£ -	£ -	£ -	£ -	£ 70,685.60		
Jul 26	£ -	£ -	£ -	£ -	£ 70,685.60		
Aug 26	£ -	£ -	£ -	£ -	£ 70,685.60		
Sep 26	£ -	£ -	£ -	£ -	£ 70,685.60		
Oct 26	£ -	£ -	£ -	£ -	£ 70,685.60		
Nov 26	£ -	£ -	£ -	£ -	£ 70,685.60		
Dec 26	£ -	£ -	£ -	£ -	£ 70,685.60		
Jan 27	£ -	£ -	£ -	£ -	£ 70,685.60		
Feb 27	£ -	£ -	£ -	£ -	£ 70,685.60		
Mar 27	£ -	£ -	£ -	£ -	£ 70,685.60		
Totals	**£ 8,332.73**	**£ 1,001.38**	**£ -**	**£ -**			

	HSBC (12145405) Savings Account						
	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 3,977.50	**£ 3,977.50**	✓
Apr 26	£ -	£ -	£ -	£ -	£ 3,977.50	**£ 3,977.50**	✓
May 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Jun 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Jul 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Aug 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Sep 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Oct 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Nov 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Dec 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Jan 27	£ -	£ -	£ -	£ -	£ 3,977.50		
Feb 27	£ -	£ -	£ -	£ -	£ 3,977.50		
Mar 27	£ -	£ -	£ -	£ -	£ 3,977.50		
Totals	**£ -**	**£ -**	**£ -**	**£ -**			

HSBC UK

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

Your Statement

B

Mrs Catherine Guest
Nun Monkton Parish Council
40 Linden Way
Thorpe Willoughby
Selby
North Yorkshire
YO8 9ND

93140 031391 0093 E 33300

Account Summary	
Opening Balance	63,354.25
Payments In	8,332.73
Payments Out	1,001.38
Closing Balance	70,685.60

1 April to 30 April 2026

International Bank Account Number
GB38HBUK40473100616052

Branch Identifier Code
HBUKGB4109Y

Account Name
Nun Monkton Parish Council

Sortcode	Account Number	Sheet Number
40-47-31	00616052	534

Your BUSINESS CURRENT ACCOUNT details

Date		Payment type and details	Paid out	Paid in	Balance
31 Mar 26		**BALANCE BROUGHT FORWARD**			**63,354.25**
17 Apr 26	CHQ	101009	859.68		
	CHQ	101013	96.70		
	CR	STEPHENSONS MEMORI			
		Prudhoe		80.00	62,477.87
27 Apr 26	CR	N YORKS COUNCIL 91		752.73	63,230.60
28 Apr 26	CHQ	101010	45.00		63,185.60
30 Apr 26	CR	N YORKS COUNCIL 91		7,500.00	70,685.60
30 Apr 26		**BALANCE CARRIED FORWARD**			**70,685.60**

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Credit Interest Rates	balance	AER variable
Credit interest is not applied		

Debit Interest Rates	balance	EAR variable
Debit interest		21.34%

HSBC UK

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see reverse for call times
Text phone 03457 125 563
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www.hsbc.co.uk

Your Statement

Mrs Catherine Guest
Nun Monkton Parish Council
40 Linden Way
Thorpe Willoughby
Selby
North Yorkshire
YO8 9ND

Account Summary	
Opening Balance	3,977.50
Payments In	0.00
Payments Out	0.00
Closing Balance	3,977.50

Interest Rate - Valid as at end date of the statement period
1.29% AER

International Bank Account Number
GB04HBUK40473112145405

Branch Identifier Code
HBUKGB4109Y

1 April to 30 April 2026

Account Name
Nun Monkton Parish Council

Sortcode	Account Number	Sheet Number
40-47-31	12145405	216

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
31 Mar 26	BALANCE BROUGHT FORWARD			3,977.50
30 Apr 26	BALANCE CARRIED FORWARD			3,977.50

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Bank Reconciliations

HSBC (00616052) Current Account

	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 63,354.25	**£ 63,354.25**	✓
Apr 26	£ 8,332.73	£ 1,001.38	£ -	£ -	£ 70,685.60	**£ 70,685.60**	✓
May 26	£ -	£ 697.44	£ -	£ -	£ 69,988.16	**£ 69,988.16**	✓
Jun 26	£ -	£ -	£ -	£ -	£ 69,988.16		
Jul 26	£ -	£ -	£ -	£ -	£ 69,988.16		
Aug 26	£ -	£ -	£ -	£ -	£ 69,988.16		
Sep 26	£ -	£ -	£ -	£ -	£ 69,988.16		
Oct 26	£ -	£ -	£ -	£ -	£ 69,988.16		
Nov 26	£ -	£ -	£ -	£ -	£ 69,988.16		
Dec 26	£ -	£ -	£ -	£ -	£ 69,988.16		
Jan 27	£ -	£ -	£ -	£ -	£ 69,988.16		
Feb 27	£ -	£ -	£ -	£ -	£ 69,988.16		
Mar 27	£ -	£ -	£ -	£ -	£ 69,988.16		
Totals	**£ 8,332.73**	**£ 1,698.82**	**£ -**	**£ -**			

HSBC (12145405) Savings Account

	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 3,977.50	**£ 3,977.50**	✓
Apr 26	£ -	£ -	£ -	£ -	£ 3,977.50	**£ 3,977.50**	✓
May 26	£ -	£ -	£ -	£ -	£ 3,977.50	**£ 3,977.50**	✓
Jun 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Jul 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Aug 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Sep 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Oct 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Nov 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Dec 26	£ -	£ -	£ -	£ -	£ 3,977.50		
Jan 27	£ -	£ -	£ -	£ -	£ 3,977.50		
Feb 27	£ -	£ -	£ -	£ -	£ 3,977.50		
Mar 27	£ -	£ -	£ -	£ -	£ 3,977.50		
Totals	**£ -**	**£ -**	**£ -**	**£ -**			

HSBC UK

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www.hsbc.co.uk

Your Statement

Mrs Catherine Guest
Nun Monkton Parish Council
40 Linden Way
Thorpe Willoughby
Selby
North Yorkshire
YO8 9ND

24816 014077 0048 E 33300

Account Summary	
Opening Balance	70,685.60
Payments In	0.00
Payments Out	697.44
Closing Balance	69,988.16

International Bank Account Number
GB38HBUK40473100616052

Branch Identifier Code
HBUKGB4109Y

1 May to 31 May 2026

Account Name
Nun Monkton Parish Council

Sortcode	Account Number	Sheet Number
40-47-31	00616052	535

Your BUSINESS CURRENT ACCOUNT details

Date		Payment type and details	Paid out	Paid in	Balance
30 Apr 26		**BALANCE BROUGHT FORWARD**			**70,685.60**
05 May 26	CHQ	101011	105.60		70,580.00
07 May 26	CHQ	101012	159.00		
	CHQ	101014	429.84		69,991.16
21 May 26	DR	TOTAL CHARGES TO 29APR2026	3.00		69,988.16
31 May 26		**BALANCE CARRIED FORWARD**			**69,988.16**

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Credit Interest Rates	balance	AER variable
Credit interest is not applied		

Debit Interest Rates	balance	EAR variable
Debit interest		21.34%

HSBC UK

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Your Statement

Mrs Catherine Guest
Nun Monkton Parish Council
40 Linden Way
Thorpe Willoughby
Selby
North Yorkshire
YO8 9ND

Account Summary	
Opening Balance	3,977.50
Payments In	0.00
Payments Out	0.00
Closing Balance	3,977.50

Interest Rate - Valid as at end date of the statement period
1.29% AER

International Bank Account Number
GB04HBUK40473112145405

Branch Identifier Code
HBUKGB4109Y

1 May to 31 May 2026

Account Name
Nun Monkton Parish Council

Sortcode	Account Number	Sheet Number
40-47-31	12145405	217

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
30 Apr 26	BALANCE BROUGHT FORWARD			3,977.50
31 May 26	BALANCE CARRIED FORWARD			3,977.50

Information about the Financial Services Compensation Scheme

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Bank Reconciliations

HSBC (00616052) Current Account

	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 63,354.25	**£ 63,354.25**	✓
Apr 26	£ 8,332.73	£ 1,001.38	£ -	£ -	£ 70,685.60	**£ 70,685.60**	✓
May 26	£ -	£ 697.44	£ -	£ -	£ 69,988.16	**£ 69,988.16**	✓
Jun 26	£ 650.00	£ 3,091.51	£ -	£ -	£ 67,546.65	**£ 67,546.65**	✓
Jul 26	£ -	£ -	£ -	£ -	£ 67,546.65		
Aug 26	£ -	£ -	£ -	£ -	£ 67,546.65		
Sep 26	£ -	£ -	£ -	£ -	£ 67,546.65		
Oct 26	£ -	£ -	£ -	£ -	£ 67,546.65		
Nov 26	£ -	£ -	£ -	£ -	£ 67,546.65		
Dec 26	£ -	£ -	£ -	£ -	£ 67,546.65		
Jan 27	£ -	£ -	£ -	£ -	£ 67,546.65		
Feb 27	£ -	£ -	£ -	£ -	£ 67,546.65		
Mar 27	£ -	£ -	£ -	£ -	£ 67,546.65		
Totals	**£ 8,982.73**	**£ 4,790.33**	**£ -**	**£ -**			

HSBC (12145405) Savings Account

	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 3,977.50	**£ 3,977.50**	✓
Apr 26	£ -	£ -	£ -	£ -	£ 3,977.50	**£ 3,977.50**	✓
May 26	£ -	£ -	£ -	£ -	£ 3,977.50	**£ 3,977.50**	✓
Jun 26	£ 12.75	£ -	£ -	£ -	£ 3,990.25	**£ 3,990.25**	✓
Jul 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Aug 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Sep 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Oct 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Nov 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Dec 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Jan 27	£ -	£ -	£ -	£ -	£ 3,990.25		
Feb 27	£ -	£ -	£ -	£ -	£ 3,990.25		
Mar 27	£ -	£ -	£ -	£ -	£ 3,990.25		
Totals	**£ 12.75**	**£ -**	**£ -**	**£ -**			

HSBC UK

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used by deaf or speech impaired customers
www.hsbc.co.uk

Your Statement

B

Mrs Catherine Guest
Nun Monkton Parish Council
40 Linden Way
Thorpe Willoughby
Selby
North Yorkshire
YO8 9ND

58077 030175 0092 E 33300

Account Summary	
Opening Balance	69,988.16
Payments In	650.00
Payments Out	3,091.51
Closing Balance	67,546.65

International Bank Account Number
GB38HBUK40473100616052

Branch Identifier Code
HBUKGB4109Y

1 June to 30 June 2026

Sortcode	Account Number	Sheet Number
40-47-31	00616052	536

Account Name
Nun Monkton Parish Council

Your BUSINESS CURRENT ACCOUNT details

Date		Payment type and details	Paid out	Paid in	Balance
					69,988.16
31 May 26		**BALANCE BROUGHT FORWARD**			
01 Jun 26	CR	JOSEPH C ROBERTS F		650.00	70,638.16
		Jean Johnston	240.00		70,398.16
15 Jun 26	CHQ	101015	19.54		
16 Jun 26	CHQ	101019	61.18		
	CHQ	101018	429.84		
	CHQ	101020	782.95		69,104.65
	CHQ	101021	505.00		68,599.65
18 Jun 26	CHQ	101016	3.00		68,596.65
21 Jun 26	DR	TOTAL CHARGES	850.00		67,746.65
		TO 30MAY2026	200.00		67,546.65
25 Jun 26	CHQ	101022			**67,546.65**
30 Jun 26	CHQ	101023			
30 Jun 26		**BALANCE CARRIED FORWARD**			

Information about the Financial Services Compensation Scheme

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Credit Interest Rates	balance	AER variable
Credit interest is not applied		

Debit Interest Rates	balance	EAR variable
Debit interest		21.34%

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HSBC UK

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Your Statement

Mrs Catherine Guest
Nun Monkton Parish Council
40 Linden Way
Thorpe Willoughby
Selby
North Yorkshire
YO8 9ND

Account Summary	
Opening Balance	3,977.50
Payments In	12.75
Payments Out	0.00
Closing Balance	3,990.25

Interest Rate - Valid as at end date of the statement period
1.29% AER

International Bank Account Number
GB04HBUK40473112145405

Branch Identifier Code
HBUKGB4109Y

1 June to 30 June 2026

Account Name	Sortcode	Account Number	Sheet Number
Nun Monkton Parish Council	40-47-31	12145405	218

Your Business Money Manager details

Date		Payment type and details	Paid out	Paid in	Balance
31 May 26		**BALANCE BROUGHT FORWARD**			**3,977.50**
05 Jun 26	CR	GROSS INTEREST TO 04JUN2026		12.75	3,990.25
30 Jun 26		**BALANCE CARRIED FORWARD**			**3,990.25**

Information about the Financial Services Compensation Scheme

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JH

Bank Reconciliations

HSBC (00616052) Current Account

	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 63,354.25	**£ 63,354.25**	✓
Apr 26	£ 8,332.73	£ 1,001.38	£ -	£ -	£ 70,685.60	**£ 70,685.60**	✓
May 26	£ -	£ 697.44	£ -	£ -	£ 69,988.16	**£ 69,988.16**	✓
Jun 26	£ 650.00	£ 3,091.51	£ -	£ -	£ 67,546.65	**£ 67,546.65**	✓
Jul 26	£ -	£ 3,661.08	£ -	£ -	£ 63,885.57	**£ 63,885.57**	✓
Aug 26	£ -	£ -	£ -	£ -	£ 63,885.57		
Sep 26	£ -	£ -	£ -	£ -	£ 63,885.57		
Oct 26	£ -	£ -	£ -	£ -	£ 63,885.57		
Nov 26	£ -	£ -	£ -	£ -	£ 63,885.57		
Dec 26	£ -	£ -	£ -	£ -	£ 63,885.57		
Jan 27	£ -	£ -	£ -	£ -	£ 63,885.57		
Feb 27	£ -	£ -	£ -	£ -	£ 63,885.57		
Mar 27	£ -	£ -	£ -	£ -	£ 63,885.57		
Totals	**£ 8,982.73**	**£ 8,451.41**	**£ -**	**£ -**			

HSBC (12145405) Savings Account

	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 3,977.50	**£ 3,977.50**	✓
Apr 26	£ -	£ -	£ -	£ -	£ 3,977.50	**£ 3,977.50**	✓
May 26	£ -	£ -	£ -	£ -	£ 3,977.50	**£ 3,977.50**	✓
Jun 26	£ 12.75	£ -	£ -	£ -	£ 3,990.25	**£ 3,990.25**	✓
Jul 26	£ -	£ -	£ -	£ -	£ 3,990.25	**£ 3,990.25**	✓
Aug 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Sep 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Oct 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Nov 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Dec 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Jan 27	£ -	£ -	£ -	£ -	£ 3,990.25		
Feb 27	£ -	£ -	£ -	£ -	£ 3,990.25		
Mar 27	£ -	£ -	£ -	£ -	£ 3,990.25		
Totals	**£ 12.75**	**£ -**	**£ -**	**£ -**			

HSBC UK

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www.hsbc.co.uk

Your Statement

B

Mrs Catherine Guest
Nun Monkton Parish Council
40 Linden Way
Thorpe Willoughby
Selby
North Yorkshire
YO8 9ND

90866 018065 0059 E 33300

Account Summary	
Opening Balance	67,546.65
Payments In	0.00
Payments Out	3,661.08
Closing Balance	63,885.57

International Bank Account Number
GB38HBUK40473100616052

Branch Identifier Code
HBUKGB4109Y

1 July to 31 July 2026

Account Name
Nun Monkton Parish Council

Sortcode	Account Number	Sheet Number
40-47-31	00616052	537

Your BUSINESS CURRENT ACCOUNT details

Date		Payment type and details	Paid out	Paid in	Balance
30 Jun 26		**BALANCE BROUGHT FORWARD**			**67,546.65**
21 Jul 26	DR	TOTAL CHARGES TO 29JUN2026	7.00		67,539.65
23 Jul 26	CHQ	101026	429.84		67,109.81
24 Jul 26	CHQ	101027	2,684.40		64,425.41
28 Jul 26	CHQ	101029	110.00		64,315.41
29 Jul 26	CHQ	101028	429.84		63,885.57
31 Jul 26		**BALANCE CARRIED FORWARD**			**63,885.57**

1/4

Information about the Financial Services Compensation Scheme

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For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk.

Credit Interest Rates	balance	AER variable
Credit interest is not applied		

Debit Interest Rates	balance	EAR variable
Debit interest		21.34%

HSBC UK

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

Your Statement

Mrs Catherine Guest
Nun Monkton Parish Council
40 Linden Way
Thorpe Willoughby
Selby
North Yorkshire
YO8 9ND

Account Summary	
Opening Balance	3,990.25
Payments In	0.00
Payments Out	0.00
Closing Balance	3,990.25

Interest Rate - Valid as at end date of the statement period
1.29% AER

International Bank Account Number
GB04HBUK40473112145405

Branch Identifier Code
HBUKGB4109Y

1 July to 31 July 2026

Account Name
Nun Monkton Parish Council

Sortcode	Account Number	Sheet Number
40-47-31	12145405	219

Your Business Money Manager details

Date	*Payment type and details*	*Paid out*	*Paid in*	*Balance*
30 Jun 26	**BALANCE BROUGHT FORWARD**			**3,990.25**
31 Jul 26	**BALANCE CARRIED FORWARD**			**3,990.25**

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection by the FSCS. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website https://www.hsbc.co.uk/fscs/

For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk.

Bank Reconciliations

HSBC (00616052) Current Account

	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 63,354.25	**£ 63,354.25**	✓
Apr 26	£ 8,332.73	£ 1,001.38	£ -	£ -	£ 70,685.60	**£ 70,685.60**	✓
May 26	£ -	£ 697.44	£ -	£ -	£ 69,988.16	**£ 69,988.16**	✓
Jun 26	£ 650.00	£ 3,091.51	£ -	£ -	£ 67,546.65	**£ 67,546.65**	✓
Jul 26	£ -	£ 3,661.08	£ -	£ -	£ 63,885.57	**£ 63,885.57**	✓
Aug 26	£ 29.22	£ 2,812.15	£ -	£ -	£ 61,102.64	**£ 61,102.64**	✓
Sep 26	£ -	£ -	£ -	£ -	£ 61,102.64		
Oct 26	£ -	£ -	£ -	£ -	£ 61,102.64		
Nov 26	£ -	£ -	£ -	£ -	£ 61,102.64		
Dec 26	£ -	£ -	£ -	£ -	£ 61,102.64		
Jan 27	£ -	£ -	£ -	£ -	£ 61,102.64		
Feb 27	£ -	£ -	£ -	£ -	£ 61,102.64		
Mar 27	£ -	£ -	£ -	£ -	£ 61,102.64		
Totals	**£ 9,011.95**	**£ 11,263.56**	**£ -**	**£ -**			

HSBC (12145405) Savings Account

	Income	Expenditure	Transfers In	Transfers Out	Accounts Balance	Bank Statement	Bank Recon
Start of Year					£ 3,977.50	**£ 3,977.50**	✓
Apr 26	£ -	£ -	£ -	£ -	£ 3,977.50	**£ 3,977.50**	✓
May 26	£ -	£ -	£ -	£ -	£ 3,977.50	**£ 3,977.50**	✓
Jun 26	£ 12.75	£ -	£ -	£ -	£ 3,990.25	**£ 3,990.25**	✓
Jul 26	£ -	£ -	£ -	£ -	£ 3,990.25	**£ 3,990.25**	✓
Aug 26	£ -	£ -	£ -	£ -	£ 3,990.25	**£ 3,990.25**	✓
Sep 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Oct 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Nov 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Dec 26	£ -	£ -	£ -	£ -	£ 3,990.25		
Jan 27	£ -	£ -	£ -	£ -	£ 3,990.25		
Feb 27	£ -	£ -	£ -	£ -	£ 3,990.25		
Mar 27	£ -	£ -	£ -	£ -	£ 3,990.25		
Totals	**£ 12.75**	**£ -**	**£ -**	**£ -**			

HSBC UK

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see reverse for call times
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www.hsbc.co.uk

Your Statement

Mrs Catherine Guest
Nun Monkton Parish Council
40 Linden Way
Thorpe Willoughby
Selby
North Yorkshire
YO8 9ND

22026 014115 0048 E 33300

Account Summary	
Opening Balance	63,885.57
Payments In	29.22
Payments Out	2,812.15
Closing Balance	61,102.64

International Bank Account Number
GB38HBUK40473100616052

Branch Identifier Code
HBUKGB4109Y

1 August to 31 August 2026

Account Name	Sortcode	Account Number	Sheet Number
Nun Monkton Parish Council	40-47-31	00616052	538

Your BUSINESS CURRENT ACCOUNT details

Date		Payment type and details	Paid out	Paid in	Balance
31 Jul 26		**BALANCE BROUGHT FORWARD**			**63,885.57**
03 Aug 26	CR	GBS RE RPA NO2 ACC		29.22	
	CHQ	101025	57.37		63,857.42
13 Aug 26	CHQ	101030	1,440.00		62,417.42
14 Aug 26	CHQ	101032	49.98		
	CHQ	101031	574.50		
	CHQ	101017	50.00		61,742.94
21 Aug 26	DR	TOTAL CHARGES TO 30JUL2026	5.00		61,737.94
26 Aug 26	CHQ	101041	429.84		
	CHQ	101033	29.70		61,278.40
27 Aug 26	CHQ	101037	175.76		61,102.64
31 Aug 26		**BALANCE CARRIED FORWARD**			**61,102.64**

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection by the FSCS. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website https://www.hsbc.co.uk/fscs/

For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk.

Credit Interest Rates	balance	AER variable
Credit interest is not applied		

Debit Interest Rates	balance	EAR variable
Debit interest		21.34%

HSBC UK

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Your Statement

Mrs Catherine Guest
Nun Monkton Parish Council
40 Linden Way
Thorpe Willoughby
Selby
North Yorkshire
YO8 9ND

Account Summary	
Opening Balance	3,990.25
Payments In	0.00
Payments Out	0.00
Closing Balance	3,990.25

Interest Rate - Valid as at end date of the statement period
1.29% AER

International Bank Account Number
GB04HBUK40473112145405

Branch Identifier Code
HBUKGB4109Y

1 August to 31 August 2026

Account Name
Nun Monkton Parish Council

Sortcode	Account Number	Sheet Number
40-47-31	12145405	220

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
31 Jul 26	BALANCE BROUGHT FORWARD			3,990.25
31 Aug 26	BALANCE CARRIED FORWARD			3,990.25

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection by the FSCS. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website https://www.hsbc.co.uk/fscs/

For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk.

Nun Monkton Parish Council



Briefing Paper: Financial Report

Dated: 11th October 2026

Produced by the clerk

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1. Introduction

This report summarises the Council's financial position at 11 October 2026, based on the financial overview, budget report, reserves and liabilities sheet, income summary, and expenditure summary provided.

It also highlights the immediate finance administration issues arising from the current cheque-book and postal statement arrangements, together with the need to reconcile the August 2026 bank statement.

2. Key Points for members

- The Council currently operates with a cheque book and postal bank statements.
- The last bank statement available for reconciliation is August 2026.
- Moving to online banking should be treated as a priority to improve financial control, ease of reconciliation, and timely reporting.
- The Council's bank balances are healthy, but a significant proportion of funds are earmarked or reserved and are therefore not freely available for general spending.

3. Bank balances and cash position

The Financial Overview shows the following bank balances:

- HSBC Current Account: £61,102.64
- HSBC Savings Account: £3,990.25
- Total bank balances: £65,092.89

The year-to-date closing bank balance is shown as £70,687.99, compared with an opening balance of £67,331.75, with income to date of £9,024.70 and confirmed expenditure of £5,668.46.

The difference between the bank statement position and the year-to-date closing balance should be kept under review during reconciliation work, particularly while the Council is still reliant on postal statements.



4. General reserve, earmarked funds and reserves

The estimated general reserve at 31 March 2027 is £5,964.12.

Earmarked funds total £37,559.20 and include:

- Maypole Refurbishment: £2,853.73
- Assets & Infrastructure: £19,600.00
- The Village Green: £15,105.47
- Business Continuity: nil

Reserved funds total £13,340.28 and comprise:

- CIL: £10,000.00
- S106: £3,340.28

The adjusted available balance, after allowing for committed income, VAT reclaim, liabilities, committed expenditure and grants remaining, is £55,139.18.

5. Income monitoring

The Income Summary shows year-to-date income of £9,024.70 against expected income of £17,715.00.

The main income lines are:

- Precept: £7,500.00 received against £15,000.00 budgeted for 2026/27
- Bank interest: £12.75
- Burial ground income: £730.00
- RPA income: £29.22
- Miscellaneous income: £752.73

6. Expenditure monitoring

The Expenditure Summary shows year-to-date expenditure of £5,668.46, with committed expenditure of £2,293.00, giving a total of £7,961.46 against an annual budget of £13,006.00.

Significant expenditure lines to date include:

- Salary and related costs: £2,882.88
- Other grass cutting: £1,320.00
- Burial ground maintenance: £505.00 actual, plus £525.00 committed
- Insurance: £782.95
- Subscriptions: £366.97
- Website costs: £175.76



Members should note that some budget headings are currently showing little or no spend, which may simply reflect timing rather than underspend at year end.

7. Budget position

The Budget Report indicates that, at 11 October 2026, income received is 93.66% of budget and expenditure is 61.21% of budget.

The year-to-date overall position shows a small income shortfall against the proportion of the year elapsed, but expenditure remains within reasonable control.

The report also indicates an estimated carry forward to 2027/28 of £28,252.74.

8. Reconciliation issues

The Council should reconcile the April, May, June, July and August 2026 bank statements as a priority.

Until the reconciliation is completed, members should regard the current position as provisional. Any uncleared cheques, unpresented payments, bank charges or deposits in transit should be identified and matched against the cashbook.

Once the reconciliation is complete, the Council will be in a stronger position to confirm the true cash position and support more robust month-end reporting.

9. Online banking priority

The move to online banking is recommended as an immediate finance administration priority.

- improve access to up-to-date account information
- support quicker and more accurate bank reconciliations
- reduce reliance on delayed postal statements
- make it easier to evidence payments and receipts
- improve transparency for members and the Responsible Financial Officer

If members agree, the Clerk/RFO should be authorised to investigate suitable online banking arrangements, subject to the Council's internal controls and authorisation procedures.

10. Recommendations

1. Members note the Council's current financial position.
2. Members instruct that the August 2026 bank statement be reconciled as soon as possible.
3. Members support the transition from cheque-book/postal statements to online banking.



4. Members note that earmarked and reserved funds remain ring-fenced for their intended purposes.
5. Members note the estimated general reserve and year-end carry forward position.

11. Closing note

This report is intended to assist the Council's financial oversight at its first meeting with the new Clerk. It should be read alongside the detailed finance summaries already circulated to members.

Nun Monkton Parish Council
Financial Overview at 11 October 2026

	Account		Balance	Notes
1. Bank Summaries	HSBC (00616052) Current Account	(a)	£ 61,102.64	*(Balance as of the Financial Review Date)*
	HSBC (12145405) Savings Account	(b)	£ 3,990.25	*(Balance as of the Financial Review Date)*
	Total	**(a:d=e)**	**£ 65,092.89**	**(d=n)**
2. Commitments, Liabilities, and Adjustments	Commited Income	(f)	£ 7,567.51	*(Income assured but not received)*
	2026-27 VAT to Reclaim	(g)	£ 1,887.94	*(Vat to be reclaimed by 1/4/2027)*
	Liabilities (Allotment Deposits Held)	(h)	£ -	*(Funds help by the Parish Council but not belonging to th*
	Committed Expenditure	(i)	£ 2,293.00	*(Expenditure committed but not paid)*
	Grants Remaining	(j)	£ 13,340.28	*(Balance of allocated grants to be spent by the Parish Co*
	Adjusted Available Balance	**(f:g)-(h:j=k)**	**£ 55,139.18**	
	Item		**Amount**	**Notes**
3. 2026-27 Year to Date Summary	Opening Balance	(l)	£ 67,331.75	*(2026/2027 opening Balance of Bank Accounts)*
	Actual Income	(m)	£ 9,024.70	*(Received Income to date)*
	Actual Expenditure	(n)	£ 5,668.46	*(Confirmed Expenditure to date)*
	Closing Bank Balance(s)	**(l:n=o)**	**£ 70,687.99**	**(d=n)**

	Earmarked Funds		Amount	Notes
4a. Earmarked Funds	Ear - Maypole Refurbishment	(p)	£ 2,853.73	*(Residual of 2025/2026) + (Budget for 2026/2027)*
	Ear - Assets & Infrastructure	(q)	£ 19,600.00	*(Residual of 2025/2026) + (Budget for 2026/2027)*
	Ear - Elections	(r)	£ -	*(Residual of 2025/2026) + (Budget for 2026/2027)*
	Ear - Legal / Professional Fees	(s)	£ -	*(Residual of 2025/2026) + (Budget for 2026/2027)*
	Ear - The Village Green	(t)	£ 15,105.47	*(Residual of 2025/2026) + (Budget for 2026/2027)*
	Ear - Business Continuity	(u)	£ -	*(3 Months Operating Costs as recommended)*
	Earmarked Funds Total	**(p:u=v)**	**£ 37,559.20**	

	Reserve		Amount	Notes
4b. Reserved Funds	Res - Grants	(w)	£ -	*(see 4c. Grants with controlled expenditure)*
	Res - CIL	(x)	£ 10,000.00	*(CIL with controlled expenditure)*
	Res - S106	(y)	£ 3,340.28	*(S106 funds that have controlled expenditure)*
	Reserved Funds Total	**(w:y=z)**	**£ 13,340.28**	

	Grant		Awarded Amount	Awarded By	Awarded Date	Start of Year Balance	2026-27 Expenditure	Current Balance
4c. Grants	Res - Grants	(aa)	£ -			£ -	£ -	£ -
		(ab)	£ -			£ -	£ -	£ -
		(ac)	£ -			£ -	£ -	£ -
		(ad)	£ -			£ -	£ -	£ -
		(ae)	£ -			£ -	£ -	£ -
	Totals	**(aa:ae=af)**	**£ -**			**£ -**	**£ -**	**£ -**

	Reserve		Amount	Notes
5. Estimated General Reserve	Gen - General	(ag)	£ 5,964.12	*(Opening General Reserve + Income to date - Expenditur*
	Estimated General Reserve at 31/03/2027	**(ag:ag=ah)**	**£ 5,964.12**	

	Item		Amount	Notes
6. Forward Looking Summary	**Income**			
	Opening Balance 1/4/26	(ai)	£ 67,331.75	*(2026/2027 opening Balance of Bank Accounts)*
	Precept	(aj)	£ 15,000.00	*(Precept Demand for 2026/2027)*
	Other Incomes	(ak)	£ 2,715.00	*(Other estimated incomes for 2026/2027)*
	Estimated Income for 2026-27	**(ai:ak=al)**	**£ 85,046.75**	
	Expenditure			
	Budgeted Operational Costs	(am)	£ -	*(2026/2027 opening balance of unallocated funds availa*
	Earmarked Funds	(an)	£ 43,453.73	*(Carry forward of Earmarked Funds from 2025/2026 + Ea*
	Reserved Funds	(ao)	£ 13,340.28	*(2026/2027 opening Reserved Funds + Grants)*
	Liabilities	(ap)	£ -	*(Funds held by the Parish Council but not belonging to th*
	Estimated commited Funds for 2026-27	**(am:ap=aq)**	**£ 56,794.01**	
	Exstimated Carry Forward to 2027-28	**(al-aq=ar)**	**£ 28,252.74**	

Nun Monkton Parish Council

Budget Report at 11/10/2026

Income	2025-26		2026-27						2027-28	
	Budget	Actuals	Budget	Actuals	Expected	Total	Variance	% Received of Budget	Over/under Budget %	Budget	+ / -
I. NYCC Precept	£ 13,500.00	£ 14,500.00	£ 15,000.00	£ 7,500.00	£ 7,500.00	£ 15,000.00	£ -	100.00%	0.00%	£ 15,600.00	£ 600.00
I. Bank Interest	£ 15.00	£ 60.50	£ 75.00	£ 12.75	£ -	£ 12.75	-£ 62.25	17.00%	-83.00%	£ 78.00	£ 3.00
I. Grasscutting Grants	£ 57.00	£ -	£ -	£ -	£ 67.51	£ 67.51	£ 67.51			£ -	£ -
I. Burial Ground Income	£ -	£ 2,767.50	£ -	£ 730.00	£ -	£ 730.00	£ 730.00			£ -	£ -
I. VAT Refund	£ 705.00	£ -	£ -	£ -	£ -	£ -	£ -			£ -	£ -
I. Commuted Sums/CIL	£ -	£ -	£ -	£ -	£ -	£ -	£ -			£ -	£ -
I. RPA Income	£ 2,420.00	£ 2,639.59	£ 2,640.00	£ 29.22	£ -	£ 29.22	-£ 2,610.78	1.11%	-98.89%	£ 2,745.60	£ 105.60
I. Miscellaneous Incomes	£ -	£ 19,695.84	£ -	£ 752.73	£ -	£ 752.73	£ 752.73			£ -	£ -
I. Maypole	£ -	£ 2,853.73	£ -	£ -	£ -	£ -	£ -			£ -	£ -
Totals	**£ 16,697.00**	**£ 42,517.16**	**£ 17,715.00**	**£ 9,024.70**	**£ 7,567.51**	**£ 16,592.21**	**-£ 1,122.79**	**93.66%**	**-6.34%**	**£ 18,423.60**	**£ 708.60**

Expenditure	2025-26		2026-27						2027-28	
	Budget	Actuals	Budget	Actuals	Committed	Total	Variance	% Spent of Budget	Over/under Budget %	Budget	+ / -
E. Bank Charges	£ -	£ 90.00	£ -	£ 18.00	£ -	£ 18.00	-£ 18.00			£ -	£ -
E. Defibrilator Costs	£ 350.00	£ 154.03	£ 200.00	£ 96.70	£ -	£ 96.70	£ 103.30	48.35%	-51.65%	£ 208.00	£ 8.00
E. Audit Costs	£ 105.00	£ 95.00	£ 120.00	£ 110.00	£ -	£ 110.00	£ 10.00	91.67%	-8.33%	£ 124.80	£ 4.80
E. Burial Ground Maintenance	£ 1,500.00	£ 1,766.25	£ 1,500.00	£ 505.00	£ 525.00	£ 1,030.00	£ 470.00	68.67%	-31.33%	£ 1,560.00	£ 60.00
E. Clerks Expenses	£ 50.00	£ 249.33	£ 50.00	£ 29.70	£ -	£ 29.70	£ 20.30	59.40%	-40.60%	£ 52.00	£ 2.00
E. Clerks Working From Home Allowance	£ -	£ -	£ -	£ 126.00	£ -	£ 126.00	-£ 126.00			£ -	£ -
E. Grants & Donations	£ -	£ -	£ -	£ -	£ 400.00	£ 400.00	-£ 400.00			£ -	£ -
E. Room Hire	£ 30.00	£ -	£ -	£ -	£ -	£ -	£ -			£ -	£ -
E. Insurance	£ 650.00	£ 911.22	£ 800.00	£ 782.95	£ -	£ 782.95	£ 17.05	97.87%	-2.13%	£ 832.00	£ 32.00
E. Legal & Health Services	£ -	£ -	£ -	£ -	£ 28.00	£ 28.00	-£ 28.00			£ -	£ -
E. Other Expenses	£ -	£ 1,480.73	£ 100.00	£ -	£ 20.00	£ 20.00	£ 80.00	20.00%	-80.00%	£ 104.00	£ 4.00
E. Other Grass Cutting	£ 1,980.00	£ 2,400.00	£ 2,400.00	£ -	£ 1,320.00	£ 1,320.00	£ 1,080.00	55.00%	-45.00%	£ 2,496.00	£ 96.00
E. Reserves	£ -	£ 1,058.33	£ -	£ 574.50	£ -	£ 574.50	-£ 574.50			£ -	£ -
E. S137	£ -	£ -	£ -	£ -	£ -	£ -	£ -			£ -	£ -
E. Salary & Related Costs	£ 5,057.00	£ 6,009.36	£ 6,414.00	£ 2,882.88	£ -	£ 2,882.88	£ 3,531.12	44.95%	-55.05%	£ 6,670.56	£ 256.56
E. Subscriptions	£ 510.00	£ 295.92	£ 632.00	£ 366.97	£ -	£ 366.97	£ 265.03	58.06%	-41.94%	£ 657.28	£ 25.28
E. Repairs & Maintenance	£ 250.00	£ -	£ 500.00	£ -	£ -	£ -	£ 500.00	0.00%	-100.00%	£ 520.00	£ 20.00
E. Training	£ -	£ -	£ 100.00	£ -	£ -	£ -	£ 100.00	0.00%	-100.00%	£ 104.00	£ 4.00
E. Website Costs	£ 150.00	£ 146.47	£ 190.00	£ 175.76	£ -	£ 175.76	£ 14.24	92.51%	-7.49%	£ 197.60	£ 7.60
Totals	**£ 10,632.00**	**£ 14,656.64**	**£ 13,006.00**	**£ 5,668.46**	**£ 2,293.00**	**£ 7,961.46**	**£ 5,044.54**	**61.21%**	**-38.79%**	**£ 13,526.24**	**£ 520.24**

Nun Monkton Parish Council
2026-27 Reserves & Liabilities Sheet

Expense/Income Fund	Opening Balance	Income	Expenditure	Balance	Notes
Gen - General	£ -	£ 16,562.99	£ 10,598.87	£ 5,964.12	*(Opening General Reserve + Income to date - Expenditure to date = today's General Reserve)*
Totals	**£ -**	**£ 16,562.99**	**£ 10,598.87**	**£ 5,964.12**	

Expense/Income Fund	Opening Balance	Income	Expenditure	Balance	Notes
Ear - Maypole Refurbishment	£ 2,853.73	£ -	£ -	£ 2,853.73	*(Residual of 2025/2026) + (Budget for 2026/2027)*
Ear - Assets & Infrastructure	£ 19,600.00	£ -	£ -	£ 19,600.00	*(Residual of 2025/2026) + (Budget for 2026/2027)*
Ear - Elections	£ -	£ -	£ -	£ -	*(Residual of 2025/2026) + (Budget for 2026/2027)*
Ear - Legal / Professional Fees	£ -	£ -	£ -	£ -	*(Residual of 2025/2026) + (Budget for 2026/2027)*
Ear - The Village Green	£ 21,000.00	£ 29.22	£ 5,923.75	£ 15,105.47	*(Residual of 2025/2026) + (Budget for 2026/2027)*
Ear - Business Continuity	£ -	£ -	£ -	£ -	*(Residual of 2025/2026) + (Budget for 2026/2027)*
Total	**£ 43,453.73**	**£ 29.22**	**£ 5,923.75**	**£ 37,559.20**	

Expense/Income Fund	Opening Balance	Income	Expenditure	Balance	Notes
Res - Grants	£ -	£ -	£ -	£ -	*(Grants with controlled expenditure)*
Res - CIL	£ 10,000.00	£ -	£ -	£ 10,000.00	*(CIL with controlled expenditure)*
Res - S106	£ 3,340.28	£ -	£ -	£ 3,340.28	*(S106 funds that have controlled expenditure)*
Total	**£ 13,340.28**	**£ -**	**£ -**	**£ 13,340.28**	

Liabilities	Opening Balance	Income	Expenditure	Balance	Notes
Lia - Other	£ -	£ -	£ -	£ -	*(Funds held by the Parish Council but not belonging to the Parish Council)*
Total	**£ -**	**£ -**	**£ -**	**£ -**	
	£ 56,794.01	*16,592.21*	*£ 16,522.62*	*56,863.60*	

Index: Gen = General Fund, Ear = Earmarked Funds, Res = Reserves, Lia = Liabilities

Nun Monkton Parish Council
Income Summary at 11/10/2026

Budget Code	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Actuals YTD	Expected	Total	Budget	Variance	% of Total Income
I. NYCC Precept	£ 7,500.00												£ 7,500.00	£ 7,500.00	£ 15,000.00	£ 15,000.00	£ -	90.40%
I. Bank Interest			£ 12.75										£ 12.75	£ -	£ 12.75	£ 75.00	-£ 62.25	0.08%
I. Grasscutting Grants													£ -	£ 67.51	£ 67.51	£ -	£ 67.51	0.41%
I. Burial Ground Income	£ 80.00		£ 650.00										£ 730.00	£ -	£ 730.00	£ -	£ 730.00	4.40%
I. VAT Refund													£ -	£ -	£ -	£ -	£ -	0.00%
I. Commuted Sums/CIL													£ -	£ -	£ -	£ -	£ -	0.00%
I. RPA Income					£ 29.22								£ 29.22	£ -	£ 29.22	£ 2,640.00	-£ 2,610.78	0.18%
I. Miscellaneous Incomes	£ 752.73												£ 752.73	£ -	£ 752.73	£ -	£ 752.73	4.54%
I. Maypole													£ -	£ -	£ -	£ -	£ -	0.00%
Totals	**8,332.73**	**0.00**	**662.75**	**0.00**	**29.22**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**9,024.70**	**7,567.51**	**16,592.21**	**17,715.00**	**-1,122.79**	**100.00%**

Nun Monkton Parish Council
(Net) Expenditure Summary at 11/10/2026

Budget Code	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Actuals YTD	Committed	Total	Budget	Variance	% of Total Expenditure	% of Precept
E. Bank Charges		£ 3.00	£ 3.00	£ 7.00	£ 5.00								£ 18.00	£ -	£ 18.00	£ -	-£ 18.00	0.10%	0.12%
E. Defibrilator Costs	£ 96.70												£ 96.70	£ -	£ 96.70	£ 200.00	£ 103.30	0.53%	0.64%
E. Audit Costs				£ 110.00									£ 110.00	£ -	£ 110.00	£ 120.00	£ 10.00	0.60%	0.73%
E. Burial Ground Maintenance			£ 505.00										£ 505.00	£ 525.00	£ 1,030.00	£ 1,500.00	£ 470.00	5.59%	6.87%
E. Clerks Expenses					£ 29.70								£ 29.70	£ -	£ 29.70	£ 50.00	£ 20.30	0.16%	0.20%
E. Clerks Working From Home Allowance	£ 36.00	£ 18.00	£ 18.00	£ 36.00	£ 18.00								£ 126.00	£ -	£ 126.00	£ -	-£ 126.00	0.68%	0.84%
E. Grants & Donations													£ -	£ 400.00	£ 400.00	£ -	-£ 400.00	2.17%	2.67%
E. Room Hire													£ -	£ -	£ -	£ -	£ -	0.00%	0.00%
E. Insurance			£ 782.95										£ 782.95	£ -	£ 782.95	£ 800.00	£ 17.05	4.25%	5.22%
E. Legal & Health Services													£ -	£ 28.00	£ 28.00	£ -	-£ 28.00	0.15%	0.19%
E. Other Expenses													£ -	£ 20.00	£ 20.00	£ 100.00	£ 80.00	0.11%	0.13%
E. Other Grass Cutting													£ -	£ 1,320.00	£ 1,320.00	£ 2,400.00	£ 1,080.00	7.17%	8.80%
E. Reserves					£ 574.50								£ 574.50	£ -	£ 574.50	£ -	-£ 574.50	3.12%	3.83%
E. S137													£ -	£ -	£ -	£ -	£ -	0.00%	0.00%
E. Salary & Related Costs	£ 823.68	£ 411.84	£ 411.84	£ 823.68	£ 411.84								£ 2,882.88	£ -	£ 2,882.88	£ 6,414.00	£ 3,531.12	15.66%	19.22%
E. Subscriptions	£ 45.00	£ 264.60			£ 57.37								£ 366.97	£ -	£ 366.97	£ 632.00	£ 265.03	1.99%	2.45%
E. Repairs & Maintenance													£ -	£ -	£ -	£ 500.00	£ 500.00	0.00%	0.00%
E. Training													£ -	£ -	£ -	£ 100.00	£ 100.00	0.00%	0.00%
E. Website Costs					£ 175.76								£ 175.76	£ -	£ 175.76	£ 190.00	£ 14.24	0.95%	1.17%
Totals	**£ 1,001.38**	**£ 697.44**	**£ 1,720.79**	**£ 976.68**	**£ 1,272.17**	**£ -**	**£ -**	**£ -**	**£ -**	**£ -**	**£ -**	**£ -**	**£ 5,668.46**	**£ 2,293.00**	**£ 7,961.46**	**£ 13,006.00**	**£ 5,044.54**	**43.24%**	**53.08%**

NORTH YORKSHIRE COUNCIL

County Hall, Racecourse Lane, Northallerton, North Yorkshire, DL7 8AL
VAT Reg No. GB 259 1077 49

TO: NUN MONKTON PARISH COUNCIL
40 LINDEN WAY
THORPE WILLOUGHBY
SELBY
NORTH YORKSHIRE
YO8 9ND

INVOICE

Area Ref	4
Invoice No	490203544
Invoice Date	07-OCT-26
Due Date	06-NOV-26

For queries regarding this invoice, please use the contact details shown below

DESCRIPTION	Amount	VAT rate
VAS sign post - Nun Monkton If you have any queries, please contact Darren Griffiths on 07970 509397 or darren.griffiths@northyorks.gov.uk	£500.00	20%
	NET Cost	£500.00
	VAT	£100.00
	Total	£600.00

ABC Bank Giro Credit **ABC**

NYC Financial Services

Date .....

Cashier's stamp and initials

BARCLAYS PLC
AUTOMATED BULK CREDIT CLEARING
NORTH YORKSHIRE COUNCIL FUND
Acc No 70208671
Sort Code 20-61-53

PAID IN BY:
.....

INVOICE NUMBER:	AMOUNT DUE:
490203544	£600.00

Sorting Code Number
25-54-27

Cash		
Cheques		
£		

Please do not mark or write below this line

<900000004902035449< 255427+ 70208671< 73 X

WAYS TO PAY

BY DIRECT DEBIT:	If you receive regular invoices from North Yorkshire Council you can set up a Direct Debit. Please call 0300 131 2 131
PAY VIA THE COUNCIL WEBSITE:	Please visit www.northyorks.gov.uk/invoicearea4 Using a debit/credit card follow the instructions on the 'Pay an Invoice' tab. You will need the Invoice number and the amount you are paying.
BY TELEPHONE:	Please call 01609 535590 and use the Council's automated telephone payment line. This service is available 24 hours a day. If you need assistance making payment over the phone, call 0300 131 2 131 and listen to the options
BANK TRANSFER:	Transfer payment direct from your online banking service using the bank details below: **Sort Code: 20-61-53, Account No: 70208671** **Account Name: North Yorkshire Council Fund** **Please use the invoice number as your reference**
AT THE BANK:	Take the tear off slip from the bottom of your invoice and pay over the counter free of charge at any Barclays Bank. Other banks can be used but you may be charged. Cheques must be made payable to: North Yorkshire Council
BY POST:	Post your cheque made payable to North Yorkshire Council together with the tear off slip from the bottom of your invoice and send to: North Yorkshire Council, Income Dept, Racecourse Lane, Northallerton, DL7 8AL

PLEASE EMAIL YOUR REMITTANCE ADVICE TO: Income@northyorks.gov.uk or post to:
North Yorkshire Council, Income Dept, Racecourse Lane, Northallerton, DL7 8AL

FAILURE TO PAY

NORTH YORKSHIRE COUNCIL HAS A DUTY TO PROTECT PUBLIC FUNDS

If you are experiencing difficulties making payment, it is important that you contact us immediately on 0300 131 2 131 or email: arcollections@northyorks.gov.uk quoting the invoice number and the name and address of the person/company shown on the invoice. If payment is not made and you do not make contact, the invoice/s will be passed to an external debt recovery agency or North Yorkshire Council's Legal Department for collection through Court.

IF YOU HAVE A QUERY WITH THE CHARGES ON THIS INVOICE, PLEASE TELEPHONE 0300 131 2 131 AND ASK TO SPEAK TO THE DEPARTMENT THAT SUPPLIED THE GOODS OR SERVICE

G F & C H JOHNSON & SON

FARMERS & HAULIERS

Widdington Hall Farm
Nun Monkton
York
YO26 8EX

Mob: 07880 501606
Email : c.h.johnson7@gmail.com
richardhartley2@gmail.com

INVOICE

Customer

Name: Mrs H Guest Clerk to Nun Monkton PC

40 Linden Way

Thorpe Willoughby

Selby **Post code:** YO8 9ND

Tel:

Date September 2026

Invoice No: 150926

Order No:

Qty	Description	Unit Price	TOTAL
	Sep-26 Nun Monkton Village Green Mowing, Raking,Baling & Clearing Moor End		£1,100.00
		Sub Total	£1,100.00
		VAT 20.00%	£220.00
		TOTAL	£1,320.00

VAT Reg No: 1752354 62

Payment Details
Lloyds Bank
Account No : 00779090
Sort Code : 30-93-91

AUTELA PAYROLL SERVICES LIMITED
AUTELA HOUSE
SKIRLAUGH
HULL
EAST RIDING OF YORKSHIRE
HU11 5EP
Tel : 01964 562918
Email:- Office@Autela.UK
Email:- Accounts@Autela.UK
VAT Reg No: 326 5974 72
https://www.autelapayrollservices.co.uk

Nunmonkton Parish Council
40 Linden Way
Thorpe Willoughby
East Riding of Yorkshire
YO8 9ND

INVOICE

Invoice No	17652
Invoice Date	06/10/2026
Order No	((PC*3M)) -
Account Ref	PCNUN001

Your Average time to pay is 46 Days
Your Current Discount is 15.00 %

New Discount Scheme AWAITING

Quantity	Description	Unit Price	Disc Amt	Net Amt	VAT %	VAT
	PARISH PAYROLL CHARGES		0.00			
	BILLING PERIOD - 01/07/26 - 30/09/26		0.00			
	<3> MONTH - JUL, AUG, SEPT		0.00			
3.00	MONTHLY PAYROLL (01-02)	18.75	8.44	47.81	20.00	9.56
	PAYROLL - JUL, AUG, SEPT		0.00			

DISCOUNT 0.00 % 0.00

PARISH PAYROLL & PENSION CHARGES 2026/2027
01-02 Employee £18.75 / Pension £10.00 / EOY £20.00
03-05 Employee £20.00 / Pension £10.00 / EOY £25.00
06-10 Employee £30.00 / Pension £12.00 / EOY £30.00

Payment Terms :
30 Days NETT

PAY VIA INTERNET BANKING
Sort Code 40-25-49 - Account Number 30313270
Please make Cheques payable to "Autela Payroll Services Limited"
PLEASE QUOTE ACCOUNT & INVOICE NUMBER
Registered in England, Company No. 11311762

Discount	£	8.44
Net Amount	£	47.81
Carriage Net	£	0.00
VAT	£	9.56
Invoice Total	£	57.37

Late payments by a Public Authority will be liable to a £40 late payment fee and interest charged at 8% above base rate if not paid within 30 days, this is a HMRC directive, we reserve the right to remove any discounts issued to you if outside of our payment terms of 30 days

Tax Invoice

S.G Westaby
Agricultural Services
3 Shipton Grange, Chapman Lane,
Shipton-by-Benningbrough, York, YO301AP

Bill to
Nun monkton parish council

ce.chambers@live.co.uk

S G Westaby agricultural services

Invoices payable to:
Sort Code: 55-61-37
Account Number: 71649301
S G Westaby Agricultural Services

VAT: 226631224

Amount due	Due date	Issue date	Invoice number
£0.00	**30 Sept 2026**	**16 Sept 2026**	**INV-0530**

View online

Description	Quantity	Price	Tax	Amount
collect and install verge posts in and around village green	1	270.00	20%	270.00
supply posts	1	338.00	20%	338.00

View online

Subtotal	608.00
Total VAT 20%	121.60
Total	729.60
Less amount paid	729.60
Amount due	**£0.00**

Gmail Nun Monkton <nunmonktonpc@gmail.com>

Cemetery Management for Parish and Town Councils Confirmation

1 message

Zoom <no-reply@zoom.us> 6 October 2026 at 15:22
Reply-To: admin@yorkshirelca.gov.uk
To: nunmonktonpc@gmail.com

Hi Rob Bareham,

Thank you for registering for Cemetery Management for Parish and Town Councils. You can find information about this webinar below.

Please ensure you arrive promptly for the webinar training session to enable it to commence at the start time advertised.

Please submit any questions to: admin@yorkshirelca.gov.uk

You can cancel your registration at any time.

Thank you!

Cemetery Management for Parish and Town Councils

Date & Time	Nov 19, 2026 09:30 AM London
Webinar ID	824 3686 8550
Description	This introductory cemetery management course provides a practical overview of legal compliance and day-to-day operations. It is designed to build confidence in understanding burial regulations, record-keeping, health and safety requirements, and the core processes involved in managing cemetery sites. Ideal for those new to the sector, it supports the development of essential knowledge needed to ensure respectful, efficient, and compliant cemetery operations.

Add to: Google Calendar | Outlook Calendar(.ICS) | Yahoo Calendar

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More International numbers

Webinar ID: 824 3686 8550

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Gmail Nun Monkton <nunmonktonpc@gmail.com>

North Countryside Stewardship Opportunities Webinar Confirmation

Zoom <no-reply@zoom.us> 10 October 2026 at 11:28
Reply-To: chris@chrisseabridge.co.uk
To: nunmonktonpc@gmail.com

Hi Rob Bareham,

Thank you for registering for North Countryside Stewardship Opportunities Webinar.
You can find information about this webinar below.

Please submit any questions to: chris@chrisseabridge.co.uk

You can cancel your registration at any time.

Thank you!

North Countryside Stewardship Opportunities Webinar

Date & Time	Oct 22, 2026 01:00 PM London
Webinar ID	870 8391 9430
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AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA&pwd=KbMgqhCQoltTDMUXKPConqV4ymDka5.1&uuid=WN_IwF3isFOSjKZjY1539jVrQ

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